



GOVT. OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER :.....: NAGAON  
(DECENTRALISED PLANNING BRANCH)  
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Minutes of DDC Meeting for the month of AUGUST/2022

Venue : Conference Hall, Deputy Commissioner's Office, Nagaon.

Date & Time : 10/08/2022 at 11:00 AM

(Members present in the meeting is in Annexure-I)

The meeting was presided over by Sri Narendra Kumar Shah, IAS, Deputy Commissioner, Nagaon.

At the outset a brief introduction was made among the members. Initiating the discussion, the Chairman informed the members that the main agenda of the upcoming DDC meetings would be inter departmental issues for which concerned department would submit the issues before meeting for incorporating in the agenda. All Addl. Deputy Commissioners would submit report/suggestions on the schemes / programmes where they were given responsibilities.

Issues discussed and decisions taken are summarized as follows:

List of Leading Citizens :- Reviewing the minutes of last DDC meeting, the Deputy Commissioner instructed Addl. Deputy Commissioner I/C Nazarat to identify the Circle wise names of leading citizen as per locality of the area. It was also suggested to circulate the guidelines in this regard. Circle Officers were directed to submit the list at an early date.

Action:- Addl. Deputy Commissioner (Nazarat) / All Circle Officers.

PHE :- Regarding Jal Jeevan Mission in AWC / Schools, the Executive Engineer, PHE, Nagaon Division informed that a new list of 740 AWCs had been received. The Chairman directed the DSWO to verify the list and convene a meeting within a week for finalization.

Action:- Addl. Deputy Commissioner (Social Welfare) / PHE Department.

PWSS :- All PHE Divisions would submit list of PWSS where there were issues of low voltage to CEO, APDCL for corrective measure. Regarding electrification of 2 Nos. of newly constructed PWSS in Kaliabor Division, APDCL would take necessary steps.

Action:- PHE / APDCL Department.

The Executive Engineer, PHE Dhing Division informed that 2 Kathas land required for a PWSS in Maj Batamari village. It was also informed that the proposed land is to be de-reserved. The Circle Officer, Dhing Revenue Circle would take necessary steps in this regard.

Action:- PHE Department / Circle Officer, Dhing Rev. Circle.

Taking part in the discussion the Addl. Deputy Commissioner (Education) requested PHE Department not to implement JJM in schools which were already amalgamated to another school and not in same campus. The Chairman instructed to furnish the list of amalgamated schools with address to PHE Department. For utilization of such abandoned school building, DSWO would submit list of AWC which requires Govt. buildings. ADC (Education) would discuss with APDCL officials for electrification of remaining 26 schools.

Action:- Addl. Deputy Commissioner (Education) / DSWO / CEO, APDCL.

MAM / SAM / Poshan Month :- District Social Welfare Officer would hold a meeting with Health Department on Malnourishment and upcoming POSHAN Month for necessary planning on the matter.

Action:- District Social Welfare Officer / Joint Director of Health Services.

Mini PHE Encroachment :- The District Development Commissioner informed that encroachment was seen in the campus of Kathpara Mini PHC. The Chairman directed the Joint Director of Health Services to remove the encroachment.

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Action:- Joint Director of Health Services.

Chief Minister's Institutional Plantation :- Reviewing the progress of CM's Institutional Plantation programme, the Chairman expressed dissatisfaction on the performance of the district. The Chairman directed the Inspector of Schools / DEEO to talk to Principal / Head Master for plantation in next 3-4 days. The Divisional Forest Officer (Social Forestry) would support the departments in this regard. It was also decided to set up sapling distribution centre places at District (HQ) which shall be convenient for all the Department in respect of transportation.

Action:- IS / DEEO / DFO (SF).

Irrigation :- The District Development Commissioner requested all Executive Engineer of Irrigation Departments to depute AE/JE for assessment of the AWCs damaged in recent flood. The Child Development Project Officer would contact the department in this regard.

Action:- Irrigation Department / Social Welfare.

Co-operation Department :- The DRCS apprised that out of 604 Co-operative Societies, audit is completed in 259 Societies. The Chairman informed that a review would be done as per task given during the time of visit of Hon'ble Minister, Co-operation Department. The Chairman also instructed the HoDs to benefit the Co-operative Societies through schemes. The DRCS requested to allot the possessed land in the name of Office of the DRCS for proposed construction of office building. The Deputy Commissioner directed Circle Officer (Sadar) to do the needful.

Action:- Circle Officer, Sadar Rev. Circle / Deputy Registrar of Co-operative Societies.

Sericulture :- The Assistant Director, Sericulture would submit the details of encroachment to Addl. Deputy Commissioner (Revenue) for eviction.

Action:- Addl. Deputy Commissioner (Sericulture) / Addl. Deputy Commissioner (Revenue).

Labour :- The Assistant Labour Commissioner informed that 1505 Nos. of persons have registered in PMSYM portal against a target of 2000 and assured that target would be achieved.

Action:- Assistant Labour Commissioner.

Forest Royalty :- The Divisional Forest Officer (Territorial) requested all works department to submit monthly report on Forest Royalty deducted at the time of payment of bills by 10<sup>th</sup> of each month.

Action:- All works department.

Unique Product :- The Chairman sought suggestions from Industry, Handloom & Textile, Sericulture and Co-operation department on identification of "One District One Product" for G-20 summit.

Action:- All concerned departments.

Food & Civil Supplies :- Regarding, flood damage, the Deputy Commissioner instructed the DDS to submit flood damage report on Rice stored in godown owned by Co-operative Society.

Regarding Ration Card verification, the Deputy Director, FCS informed that Aadhar seeding was going on and has covered almost 77% beneficiaries. The Chairman instructed to delete those card which could not be processed for Aadhar seeding.

Action:- Deputy Director. FCS & CA.

Handloom & Textile :- The Assistant Director, Handloom & Textile informed that a portal under Swa Nirvar Nari was launched by the Hon'ble Chief Minister on 19<sup>th</sup> July, 2022 where weavers would register themselves for selling their products. She also informed that registration in some block areas were poor and sought suggestions from the Chair. The Chairman suggested her to contact DPM, ASRLM in this regard.

Action:- Assistant Director, H&T / DPM, ASRLM.

**Land Banks** :- All Circle Officers were directed to submit report on land banks within next 7 (seven) days.

**Action**:- All Circle Officers.

**Child Marriage** :- District Child Protection Officer would assist Circle Officers in awareness generation against Child Marriage.

**Action**:- District Child Protection Officer.

**Land Allotment** :- Regarding handing over of land for Jengoni 33 KV Sub-Station, District A.H. & Vety Officer would suggest for allotment of 2 Bighas of land to APDCL. The Circle Officer, Dhing Rev. Circle would take back the land allotted to A.H. & Veterinary Department. From now onwards, whenever there is a proposal for land, the department concerned will have to submit all details of land which is possessed by the department in the District.

**Action**:- A.H. & Vety./Circle Officer, Dhing Rev. Circle.

**Agriculture** :- The District Agriculture Officer informed that 2596 farmers have registered under Paddy procurement and Certificate issued to 2283 Nos. He also informed that the farmers of 4 GPs could not sow / transplant Sali paddy due to stagnant flood water and report would be submitted to the Govt. for getting at least 25% assistance under PMFBY.

**Nursery** :- District Agriculture Officer would discuss with Circle Officer, Kaliabor Rev. Circle for identifying 10 Bighas of land required for oil seed Nursery.

**Action**:- District Agriculture Officer / Circle Officer, Kaliabor Rev. Circle.

**Har Ghar Tiranga** :- The District Development Commissioner requested all HoDs to participate in the walkathon on 13/08/2022 in Nehrubali at 8:00 AM along with staff in connection with Har Ghar Tiranga programme. The Deputy Commissioner directed all HoDs to celebrate the programme Azadi Ka Amrit Mahotsav with cleanliness and proper decorum.

**Conclusion**:- At last the Chairman requested all members to perform duties sincerely and use modern technology for better result. All HoDs should visit concerned portals and update themselves with latest information.

The meeting ended with vote of thanks from the Chair.

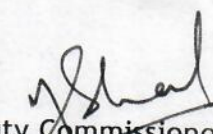
**Sd/-**  
Deputy Commissioner,  
Nagaon.

Date:26/08/2022

Memo No. NDC(D) 61/2021/130-132 (A)

Copy forwarded to:

1. The Addl. Chief Secretary to the Govt. of Assam, T&D Department, Dispur, Guwahati-6 for kind information.
2. The Principal Secretary to the Hon'ble Chief Minister, Assam, Guwahati-6 for kind information.
3. The Commissioner, Central Assam Division, Panbazar, Guwahati-01 for kind information.
4. The S.O. to C.S. to the Govt. of Assam for kind appraisal of Chief Secretary.
5. The Director (DCP), Transformation & Development Department, Dispur for kind information.
6. The Director, Evaluation & Monitoring Division, Transformation & Development Department, Dispur for kind information.
7. The DIO, NIC, Nagaon. He is requested to upload the DDC minutes in the District Website urgently.
8. All Circle Officers/BDOs, Nagaon district for information and necessary action.
9. All Members of DDC for information and necessary action.
10. Office copy.

  
Deputy Commissioner,  
Nagaon.