




GOVT. OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER :: :: NAGAON  
(NAZARAT BRANCH)  
03672-233185, 233193, 250006, 233222(F) 231111 (F)  
e.mail- deo-nagaon@nic.in

**QUOTATION NOTICE**

Sealed quotation are invited affixing non-refundable Court Fee Stamps of Rs. 8.25 (Rs. Eight and Paise Twenty Five) only from reputed Registered Firm for supply of stationery materials/ Printing/Refreshment/Hiring of various items/Videography and still photography (as per list enclosed at Annexure A-Stationary B-Refreshment,C-Hiring Items D-Videography and still photography) on the following terms and conditions and will be received at the Deputy Commissioner's Office- Room No-41, Nagaon upto 3.00 P.M on 23/03/2023 and will be opened on the same day at 4:00 P.M. The Quotationers or their authorized agents may be present at the time of opening of tenders.

**TERMS AND CONDITIONS**

1. Registered and reputed Firms having the capacity to execute urgent works at short notice and the capacity to provide standard service only will apply.
2. Rates must be quoted legibly, both in figures and words (type only) inclusive of all taxes. Over writing, cancellation etc., if any, must be initialed. (Both soft and hard copy should be submitted). TDS will be applicable at the time of payment of bills.
3. The incomplete and conditional quotations will be rejected. Quoting unrealistic rates will be treated as disqualification.
4. The Quotationer to whom works will be allotted will have to execute a bond / agreement as per Rules.
5. Stationery articles must be supplied by successful quotationers within the stipulated time as per specifications, at his own cost. Otherwise, the order may be canceled.
6. Quotationers must submit copies of Trade License, GST No. (the firm should clearly mention about the GST whether Regular or Composite etc.). The PAN Card and Income Tax Return acknowledgment for the Assessment year 2022-23 along with quotation.
7. Quotationer will have to furnish sample of items, specification if and when necessary. The sample article will be verified by the authorized officer of the Deputy Commissioner, Nagaon, after verification the same should be delivered within stipulated time only. Otherwise, the order may be canceled.
8. Quotationer must submit the name of Brand of articles and Manufacturer along with the quotation.
9. Payment will be made on getting fund from Govt from time to time as per state Govt. procedures. The undersigned shall not be responsible for any delay in payment of bill for reasons beyond his control and authority.
10. Items list may be collected from Room No.41 D.C's office, Nagaon
11. The under signed is not bound to accept the lowest quoted rates and reserves the right to accept or reject any tender without assigning any reason thereof.

  
Addl. Deputy Commissioner,  
Cum Chairperson, Purchase Committee  
D.C's office Nagaon

Memo No. NRN 08/2023/

-A

Dtd-17.3.2023

Copy to:

1. The Commissioner & Secretary to the Govt. of Assam, General Administration Department, Dispur for kind information.
2. The Commissioner & Secretary to the Govt. Of Assam, Finance Department, Dispur for kind information.
3. The DIO, NIC, Nagaon for informaton and necessary action. He is requested to in the District Website
4. District Information and Public Relation Officer, Nagaon for information and wide publicity etc.
5. Notice Board of Deputy Commissioner's Office Nagaon.

  
Addl. Deputy Commissioner,  
Cum Chairperson, Purchase Committee  
D.C's office Nagaon

STATIONARY MATERIALS			Annexure-A
Sl. No.	Item	Quantity	Rate/piece
1	2	3	4
1	Allout machine /Good Night with liquid	Per No.	
2	Allout/Good Night liquid	Per No.	
3	Alpin (KORES) 26 mm. (50 Gms.-500 Pins.)	Per Box	
4	Amonia liquid	Per Bottle	
5	Android Mobile for Officials (2 GB Ram / 16 GB ROM) Branded Company	Per Piece	
6	Attendance Register	Per piece	
7	Ball Pen	Per No.	
8	Bed sheet double (White)	Per No.	
9	B-Fuse	Per No.	
10	Bindhana	Per No.	
11	Blade	Per No.	
12	Bleaching Powder	Per KG.	
13	Board 4x4 (PVC)	Per No.	
14	Board 4x7 (PVC)	Per No.	
15	Board 6x8 (PVC)	Per No.	
16	Borocil Drinking Glass	Per Piece.	
17	Bucket Plastic (100 ltr.)	Per piece	
18	Bucket Plastic (20 ltr.)	Per piece	
19	Bucket Plastic(50) ltr.	Per piece	
20	Calculator (12 Digit) Citizen / Flayer / Orpat	Per Piece.	
21	Calling Bell	Per piece	
22	Calling Bell (cordless)	Per piece	
23	Calling Bell (Electric)	Per piece	
24	Candle (big size) Best quality	Per Packet 6 Pieces	
25	Candle (Stand) Best quality	Per No.	
26	Capacitor	Per piece	
27	Cushion	Per Piece	
28	Carbon paper (pencil)-10mmx330mm	Per Pkt.	
29	Carbon paper (pencil)-330mmx420mm	Per Pkt.	
30	CD (Rewriter) Sony	Per No.	
31	CD (Sony/Moserbear) Pkts. of 10 with Crystal Covers	Per Pkt.	
32	CD (Sony/Moserbear) Pkts. of 50	Per Pkt.	
33	CD Box	Per No.	
34	CD Marker (Fine tip and 4 colors)	Per piece	
35	Cello tap (brown)	Per No.	
36	Cello tap (medium)	Per No.	
37	Cello tap (small)	Per No.	
38	CFL Bulb 09 watt	Per No.	
39	CFL Bulb 10 watt	Per No.	
40	CFL Bulb 15 watt	Per No.	
41	CFL Bulb 18 watt	Per No.	
42	CFL Bulb 20 watt	Per No.	
43	CFL Bulb 25 watt	Per No.	
44	CFI Bulb 40 watt	Per No.	

45	CFL Bulb 60 watt	Per No.	
46	CFL Bulb 80 watt	Per No.	
47	Chalk Pencil	Per Pkt.	
48	Chitranala (Big)	Per Bottle	
49	Clip Board (Plastic)	Per No.	
50	Clip file (Ambassador)	Per No.	
51	Cloth Banner	Per Mtr.	
52	Cloth or Rag (12/12)	Per piece	
53	Conference Pad (A4)	Per Piece.	
54	Copying Pencil (Apsara)	Per No.	
55	Correcting fluid	Per No.	
56	Correction Pen	Per No.	
57	Cotton Ribbon	Per Roll	
58	Cup-Plate Set Bone china (6 Pairs)	Per Set.	
59	Cup-Plate Set Bone china(best quality) (6 Pairs) with Tea Pot etc.	Per set	
60	Cut-out	Per No.	
61	Dendrite / Feviquick etc.Tube (100 Ml.)	Per tube	
62	DFC Paper	Per Ream	
63	Disposable Glsss	Per 100	
64	Disposable cofee cup	Per 100	
65	Dinner Set Best Quality	Per Set	
66	Door /window screen stiching & fitting	Per set	
67	Door Mat	Per No.	
68	Door/window screen	Per Mtr.	
69	Drawing Sheet	Per Sheet	
70	Drinking Glass	Per piece	
71	Duster for white board	Per No.	
72	DVD (Sony)	Per Piece.	
73	Electric bulb 100 watt	Per No.	
74	Electric Kettle good quality	Per piece	
75	Electrical Extension Board 4 Socket	Per piece	
76	Emergency Charger light (philips/Bajaj)	Per Piece.	
77	Empty Cement Bag	Per No.	
78	Empty Gallon (20 Lts.)	Per No.	
79	Empty Tin	Each	
80	Eraser	Per No.	
81	Executive file	Per No.	
82	Extension cord 5 mtr.	Per piece	
83	Extension cord 10 mtr.	Per piece	
84	Extension cord 20 mtr.	Per piece	
85	External Hard Disc (Segate) 1 TB	Per piece	
86	Fax Roll	Per Roll	
87	FC Paper	Per Dista.	
88	Fevicol Tube (50 gms)	Per No.	
89	File Cover & Board	Per Pair.	
90	File for Dak	Per No.	
91	Fire Extinguisher	Per no.	

92	Fire Extinguisher Refilling	Per No.	
93	Flap Files 4	Per piece	
94	Flask Milton (2 ltr.)	Per piece	
95	Flask Milton (1 ltr.)	Per piece	
96	Flask Milton (1/2 ltr.)	Per piece	
97	Flask thermosteel Milton (1 ltr)	Per piece	
98	Flask thermosteel Milton (1/2 ltr)	per piece	
99	Flexible wire	Per Mtr.	
100	Folder Bag	Per piece	
101	Folder File	Per piece	
102	Four Folder File	Per piece	
103	Gell Pen	Per No.	
104	Gems clip (Plastic coated)	Per Pkt.	
105	Gimoxcine	Per KG.	
106	Glossy Paper	Per sheet	
107	Glue Stick	Per piece	
108	Gum (150ml)	Per Bottle	
109	Gum (700 ml)	Per Bottle	
110	Hand Bag for Officials (Best Quality)	Per piece	
111	Hanger	Per piece	
112	Hard Board (Big)	Per No.	
113	Hard Board (small size)	100 Nos.	
114	Harpic ½ ltr.	Per Bottle	
115	Hard Disk for computer (500 GB)	Per piece	
116	Hard Disk for computer (1 TB)	Per piece	
117	Hit Spray	Per piece	
118	Hi-tech Pen	Per No.	
119	Holder	Per No.	
120	Hot Case (6 Bati)	Per piece	
121	Hammer	Per No.	
122	Isilator 10-16	Per piece	
123	James clip	Per Pkt.	
124	Jharu (Coconut)	Per No.	
125	Jug Plastic	Per No.	
126	Jug Plastic (Milton)	Per piece	
127	Key Case	Per piece	
128	Keyboard (Logitech) USB	Per piece	
129	Knife (small)	Per No.	
130	LAN cable 300m coil	Per coil	
131	LAN Switch (D-Link) 16 port	Per piece	
132	LAN Switch (D-Link) 8 port	Per piece	
133	Laptop Bag	Per piece	
134	Laptop Cooling Pad	Per piece	
135	Laser Printer (HP Laser Jet P2035)	Per piece	
136	Laser Printer (HP Laser Jet 1020 Plus)	Per piece	
137	Laser Printer Cartidge(HP Geniune cart.05A)	Per piece	
138	Laser Printer Cartidge(HP Geniune cart.12A)	Per piece	
139	Laser Printer Cartidge(HP Geniune cart.45A)	Per piece	

140	Laser Printer Cartidge(HP Geniune cart.53A)	Per piece	
141	Laser Printer Cartidge(HP Geniune cart.88A)	Per piece	
142	Laser Printer Cartidge(HP Geniune cart.278A)	Per piece	
143	Lime	Per KG.	
144	Lime Brush	Per No.	
145	Liquid soap (Dettol/savlon)	Per bottle	
146	Lock & Key (45mm) (Nayer's )	Per Piece.	
147	Lock & Key (6 liver)(Godrej)	Per Piece.	
148	Lock & Key (8 livers) (Godrej)	Per Piece.	
149	Long cloth (white) (best quality)	Per Mtr.	
150	Magnifying glass (Big size)	Per piece	
151	Marker Highlight	Per No.	
152	Marker Pen	Per No.	
153	Markin cloth	Per mtr.	
154	Match Box	Per Box	
155	MCB	Per Piece.	
156	Mosquito Coil (small )	Per Pkt.	
157	Mosquito net double	Per No.	
158	Mouse (Logitech) USB	Per piece	
159	Mouse combo (Logitech) wireless	Per piece	
160	Mug Plastic Milton	Per No.	
161	Mug Plastic Milton (best Quality)	Per No.	
162	Nepthalin (12 nos. in 1 Pkt.)	Per Pkt.	
163	Note Book	Per No.	
164	Note sheet	Per Pkt.	
165	Odonil (Big Size)	Per No.	
166	Odomos	Per Tube	
167	Packing paper	Per sheet	
168	Page marker(desmat) (2/5 inch)	Per No.	
169	Paint Brass (2' or 2 ½)	Per No.	
170	Pen Stand	Each	
171	Paper Cutter	Per No.	
172	Paper slip Holder	Per No.	
173	Paper weight	Per No.	
174	Parker Pen	Per No.	
175	Pencil Carbon (F.S. Size)	Per Box	
176	Pencil cutter	Per No.	
177	Pendrive 2 GB (Good Quality)	Per piece	
178	Pendrive 4 GB (Good Quality)	Per piece	
179	Pendrive 8 GB (Good Quality)	Per piece	
180	Pendrive 16 GB (Good Quality)	Per piece	
181	Pendrive 32 GB (Good Quality)	Per piece	
182	Phenyl (General) 1/2 ltr.	Per Bottle	
183	Phenyl (White) 1/2 ltr.	Per Bottle	
184	Philips Dvd(usb system)	Per set	
185	Pillow	Per No.	
186	Pillow Cover (White)	Per No.	
187	Pilot Pen	Per No.	

188	Pin Box	Per No.	
189	Peon book	Per piece	
190	Plastic quote Auto clip file	Each	
191	Plastic (Polythin) (18 mts.)	Per Piece.	
192	Plastic carry bag (size 1 KG)	Per Piece.	
193	Plastic carry bag (size 2 KG)	Per Piece.	
194	Plastic carry bag (size 5 KG)	Per Piece.	
195	Plastic Clip File	Per No.	
196	Plastic file tray	Per piece	
197	Plastic Folder File	Per No.	
198	Plastic Index File (A4 Size)	Per No.	
199	Plastic Index File (Legal Size)	Per No.	
200	Plastic leaf file	Per no.	
201	Plastic Rope (Good Quality)	Per KG.	
202	Plastic Stick File A4 Size	Per No.	
203	Plastic Stick File Legal Size	Per No.	
204	Plus	Per piece	
205	Port folio bag	Per piece	
206	Projector Cable (10m best quality)	Per coil	
207	Punching machine	Per no.	
208	Punching machine (single)	Per no.	
209	Pusher	Per No.	
210	PVC Coil (10 mm)	Per Coil	
211	PVC ware	Per coil	
212	Quarter Plate Bone China	Per set	
213	Quarter Plate Bone China (Best quality)	Per set	
214	Register (Per no.)	Per Register	
215	Rj 45 Connector (rj45 brown)	Per piece	
216	Room Spray	Per No.	
217	Rubber band	Per KG.	
218	Rubber band 15 gram	Per pkt.	
219	Rubber band 25 gram	Per pkt.	
220	Rubber band 50 gram	Per Packet	
221	Rubber band(big size)	250 gram	
222	Rubber band(big size)	500 gram	
223	Rubber door mat (Big)	Per No.	
224	Safety Pin	Per 100	
225	Signboard / Name Plate of the VIPs vehicle with making & fitting	Per piece	
226	Scissor	Per Piece.	
227	Scissor (small)	Per No.	
228	Screw	Per No.	
229	Sealing wax	Per Box	
230	Sketch Pen (good quality)	Per Packet	
231	Slip Book	Per No.	
232	Small Board (1x1 ½)	Per No.	
233	Socket	Per No.	
234	Stamp pad (110 mm x 69 mm)	Per No.	
235	Stamp pad (Rubber Castell / Camera) (Size 110 mm x 69 mm)	Per No.	

236	Stamp-Pad Ink (Purple) Kores 50 ml.	Per bottle	
237	Staple pin (555)(Kangaro)	Per Pkt.	
238	Staple pin No 10(Kangaro)	Per Pkt.	
239	Staple (Kangaro) HP-45(384556)	Per piece	
240	Staple Machine (555)(Kangaro)	Per No.	
241	Staple Machine No 10(Kangaro)	Per No.	
242	Staple pin jumbo (Kangaro)	Per Pkt.	
243	Steel Trunk (24×8) (Best quality)	Per No.	
244	Steel Trunk (36×18) (Best quality)	Per No.	
245	Steel Tender Box (12×18) (Best quality)	Per No.	
246	Sticker Paper	Per Sheet	
247	Stickey Pad	Per Pad.	
248	Sutli(Plastic /Jute )	Per KG.	
249	Switch	Per piece	
250	Table Cloth	Per Mtr.	
251	Table cover (Rexin)	Per mtr.	
252	Table top glass	Per No.	
253	Tag	Per bundle	
254	Tap (Plastic)	Per No.	
255	Tape dispenser with tape	Per No.	
256	Tea spoon	Per dozom	
257	Tea Tray (milton) (Standard size)	Per piece	
258	Tea Tray (Standard size)	Per piece	
259	Technical Pen	Per No.	
260	Terpolin (Plastic) (12×12)	Per Piece.	
261	Tester	Per No.	
262	Tharmocol glass (good quality)	100 Nos.	
263	Thinner (Duluxe)	Per Ltr.	
264	Three Pin Plug	Per No.	
265	Three Pin Tap	Per No.	
266	Three Pin Top	Per No.	
267	Tissue Paper	Per Roll	
268	Toilet Brass	Per No.	
269	Toilet Paper	Per Roll	
270	Toner for xerox(cannon )	Per piece	
271	Toner for xerox(Richo)	Per piece	
272	Toner for xerox(Kyocera )	Per piece	
273	Toner for xerox(Konika)	Per piece	
274	Torch Light 2 Cell (with Cell) Eveready	Per No.	
275	Torch Light 3 Cell (with Cell) Eveready	Per No.	
276	Torch Light battery (Eveready)	Per piece	
277	Torch Light battery pencil(Eveready)	Per piece	
278	Towel white Both Side (DCM)	Per No.	
279	Towel white small (white) (DCM)	Per No.	
280	T-Pin	Per box	
281	Traching Paper	Per Roll	
282	Transparent file	Per No.	
283	Transparent file (large size)	Per No.	

284	Trasparent Polythin	100 No.	
285	Tube Light (Philips)	Per No.	
286	Tube Light casing (Philips)	Per No.	
287	Tube Light chok (Philips)	Per No.	
288	Tube Light chok Electronics (Philips)	Per No.	
289	Type Peper	Per Pkt.	
290	UPS (APC) 600 va	per piece	
291	USB Hub (I Ball) (1 to 4)	per piece	
292	Vim Powder 250 gram	Per Pkt.	
293	VIP light for vehicle	Per Piece	
294	Wall Fan (Havells)	Per Piece	
295	Wall Map	Per No.	
296	Waste Paper Basket	Per No.	
297	Water dispenser	Per No.	
298	Water filter (Plastic) 20 Ltr. With candle	Per No.	
299	Water filter candle	Per No.	
300	Water pipe plastic	Per mtr.	
301	Water Sponge	Per No.	
302	Web Cam	Per No.	
303	White board	Per No.	
304	Wire (Copper) (6 mts)	Per Mtr.	
305	wire 1.5	Per coil	
306	wire 2.5	Per coil	
307	Wire Cutter	Per piece	
308	Wireless Keyboard (Logitech) wireless	Per piece	
309	Wooden / Plastic Scale / 24"	Per No.	
310	Wooden / Plastic Scale / 12"	Per No.	
311	Wooden name plate	Per No.	
312	Wooden sign board	Per No.	
313	Wooden switch board (12x14)	Per No.	
314	Writing Pad	Per Piece.	
315	Xerox Paper (DFC)	Per Pkt.	
316	Xerox Paper A4 (JK)	Per Pkt.	
317	Xerox Paper FS (JK)	Per Pkt.	
318	Plain T-shirt	Per Piece.	
319	Plain cap	Per Piece.	
320	Envelope -A4 Size	Per Piece.	
321	Envelope -Legal Size	Per Piece.	
322	Envelope 10X5 inchi Size	Per 100 nos	



## Refreshment

REFRESHMENT ITEMS			Annexure B
Sl. No.	Item	Quantity	Rate/piece
1	2	3	4
1	Tea with two nos. (sweeten/salted) biscuits	Per cup	
2	Coffee (Milk)	Per cup	
3	Coffee (black)	Per cup	
4	Red Tea	Per cup	
5	Tea with milk	Per cup	
6	Samosa/kachori	Per piece	
7	Sweets		
	a. Kalakand	Per piece	
	b. Lalmohan	Per piece	
	c. Kajubarfi	Per piece	
	d. Rosgolla	Per piece	
8	Rolls		
	a. Veg	Per piece	
	b. Egg	Per piece	
	c. Chicken	Per piece	
9	Chowmein		
	a. Veg	Half plate	
		Full plate	
	b. Egg	Half plate	
		Full plate	
	c. Chicken	Half plate	
		Full plate	
	d. Paneer	Half plate	
		Full plate	
10	Fried Rice		
	a. Veg	Half plate	
		Full plate	
	b. Egg	Half plate	
		Full plate	
	c. Chicken	Half plate	
		Full plate	
	d. Paneer	Half plate	
		Full plate	
11	Pulau		
	a. Veg	Half plate	
		Full plate	
	b. Egg	Half plate	
		Full plate	
	c. Chicken	Half plate	
		Full plate	
	d. Paneer	Half plate	
		Full plate	
12	Biryani		
	a. Veg	Half plate	
		Full plate	
	b. Egg	Half plate	
		Full plate	
	c. Chicken	Half plate	
		Full plate	
	d. Mutton	Half plate	
		Full plate	
13	Paratha & Sabji	Per plate	
14	Puri – 4 pieces & sabji	Per plate	
15	Roti – 4 pieces & sabji	Per plate	

## Refreshment

16	Packet breakfast (2 pieces bread with butter, one boiled egg, one banana, one sweet)	Per Packet	
17	Chicken dry fry/chicken butter masala/chilly chicken	Per plate	
18	Mutton fry/masala	Per plate	
19	Fish fry (medium size/ small fish fry)	Per plate	
20	Naan plain/butter	Per No.	
21	Tandori Roti	Per No.	
22	Matar paneer/paneer masala/kadai paneer	Per plate	
<b>(B) For Meal</b>			
1	Vegetable meal – Rice, Dal, Dry Sabji, One liquid sabji, Papad, Salad, Brinjal fry/pitika	Per meal	
2	Non-Vegetable meal (Fish) – Rice, Dal, Dry Sabji, One liquid sabji, Papad, Salad, Brinjal fry/pitika, Fish curry	Per meal	
3	Sabji, One liquid sabji, Papad, Salad, Brinjal fry/pitika, Chicken curry (minimum four pieces	Per meal	
4	Sabji, One liquid sabji, Papad, Salad, Brinjal fry/pitika, Mutton curry (minimum four pieces	Per meal	
5	One liquid sabji, Papad, Salad, Brinjal fry/pitika,	Per meal	
<b>(C) Packaged bottled</b>			
1	Packaged drinking water 200 ml	Per bottle	
2	Packaged drinking water 500 ml	Per bottle	
3	Packaged drinking water 1 litre	Per bottle	
4	Packaged drinking water 2 litre	Per bottle	
5	Packaged drinking water 5 litre	Per bottle	
6	Mineral water jar with dispenser 20 ltrs	Per jar	
<b>(D) Miscellaneous Items</b>			
1	Disposable Glass (Standard)	Per 1000 pcs	
2	Disposable Plate (Standard)	Per 1000 pcs	
3	Disposable Glass (Best quality)	Per 1000 pcs	
4	Disposable Plate (Best quality)	Per 1000 pcs	

Hiring of Items

Annexure-C

SI No.	Item Name	Quantity	Rate
1	Hiring of LCD T.V. 19 "	Per No. / Per Day	
2	Hiring of LCD T.V. 21 "	Per No. / Per Day	
3	Hiring of LCD T.V. 32 "	Per No. / Per Day	
4	Hiring of LCD T.V. 36 "	Per No. / Per Day	
	Hiring of LED TV 6X8 ft	Per No. / Per Day	
5	Hiring of LCD T.V. 36 "	Per No. / Per Day	
6	Computer Set (Key Board, CPU, UPS, Mouse, Monitor)	Per No. / Per Day	
7	Projector	Per No. / Per Day	
8	Projector screen	Per No. / Per Day	
9	Laptop	Per No. / Per Day	
10	Plastic Chair with handle	Per No. / Per Day	
11	Plastic Chair without handle	Per No. / Per Day	
12	Plastic Table	Per No. / Per Day	
13	Computer Table (Standard size)	Per No. / Per Day	
14	Secretary Table	Per No. / Per Day	
15	Stand Fan	Per No. / Per Day	
16	Ceiling Fan	Per No. / Per Day	
17	Xerox Machine without tonner	Per No. / Per Day	
18	Printer without tonner	Per No. / Per Day	
19	Scanner	Per No. / Per Day	
20	Fax Machine	Per No. / Per Day	
21	VIP Chair	Per No. / Per Day	
22	Wooden Table (Standard size)	Per No. / Per Day	
23	Sony/Panasonic DVD hiring	Per No. / Per Day	
24	Microphone set with Battery (mini) with other necessary accessories, with operator	Per set / Per Day	
25	Cord less Microphone with accessories	Per No. / Per Day	
26	Screen / Samiyana	Per Mtr./ Per Day	
27	Screen / Samiyana with fitting	Per sq. ft/ Per Day	
28	Recording of TV News (with TV set, computer operator etc.)	Per Day 24 Hours	
29	Hiring of Fire Extinguisher (Foam)	Per No. / Per Day	
30	Hiring of Fire Extinguisher (liquid)	Per No. / Per Day	
31	Hire charge of DG set with operator (sound less without POL)	Per / KVA / Per Day	
32	POL)	Per / KVA / Per Day	
33	Colour Television Set	Per No. / Per Day	
34	Air Conditioner	Per No. / Per Day	
35	Fridge	Per No. / Per Day	
36	Steel Almirah	Per No. / Per Day	
37	GPS System including installation	Per No. / Per Day	
38	Sound System with High desibel	Per No. / Per Day	
39	Web Cam	Per No. / Per Day	
40	PA system with Operator	Per No. / Per Day	
41	Dias	Per Sq. ft /per day	
42	Carpet	Per Sq. ft/per day	
43	Bamboo Baricade	Per Sqr ft/ Per Day	
44	Cooler	Per No. / Per Day	
45	Mist fan	Per No. / Per Day	
46	Sofa set (5 seater)	Per set. / Per Day	
47	Live streaming of events (1.Projector 2. LED )	Per No. / Per Day	

## Videography and Still Photography

## ANNEXURE-D

Sl. No	Particulars	Rate in Rupees
1	Charges of Videography ( including cost of capturing and CD writing with CD/DVD with cover from the cassette / Memory Card etc. alongwith charges of operator) Per day	
2	Cost of additional CD/DVD in respect of Item No. - 1	
3	Cost of Still photographs (including capturing) - Passport Size	
4	Cost of Still photographs (including capturing) - Stamp size	
5	Cost of Still photographs (including capturing) - Post card Size	