



GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER::: NAGAON
(NAZARAT BRANCH)


03672-233185, 233193, 250006, 233222(F) 231111 (F)
e.mail- dc-nagaon@nic.in

SHORT NOTICE INVITING TENDER

Sealed tender is invited affixing non-refundable Court Fee Stamps of Rs 8.25 (Rupees eight and twenty-five paise) only from reputed Registered Firms / Vendors for Procurement materials (list enclosed as Annexure –A & B-) for Orunadoi works of Decentralized Planning branch as per following terms and condition and will be received at the Deputy Commissioner's Nazarat Branch, Nagaon up to 4-00 P.M. on 12-05-2023 and will be opened on the same day. The Tender/ Bidders or their authorized agents may present at the time of opening of tenders.

TERMS AND CONDITION


1. Registered and reputed Firms / Vendors having the capacity to execute urgent works with the capacity to provide standard service only need to apply.
2. Rate must be quoted legibly, both in figures and words (type only) inclusive of all taxes. Over writing, cancellation etc. if any must be initialed. (Both soft copy in Excel format) and hard copy should be submitted). TDS will be applicable at the time payment of bills.
3. **Demand draft/banker's cheque of Rs.25000.00 (Rupees twenty five thousand) only in favour Deputy Commissioner, Nagaon to be submitted by Firms / Vendors as a Security deposit alongwith tender.**
4. **The successful Tender/ bidder will provide 1 (one) Annual maintenance of the as per list of items mentioned in Annexure A at free of cost, failing of which the security deposit will be adjusted as the case may be. The successful Tender/ bidder will submit under taking for the same.**
5. The Tenderer / bidder to whom will be allotted will have to execute a bond as per Rules.
6. The quoted rates should include installation and carrying charge wherever applicable.
7. Articles must be supplied by successful Tender/ bidder within the 7 days.
8. Tender / bidders must submit copies of Trade License, GST No. (The firm should clearly mention about the GST whether regular of composite etc.). The PAN card and income Tax return acknowledgement for the Assessment year 2022-2023 along with quotation.
9. Tenderer / bidder has to claim bill (with Challan) within 7 days from the date of event along with a photo copy of self-attested front page of the Bank Passbook.
10. Payment will be made subject to available of fund or receipt from Govt
11. The under signed is not bound to accept the lowest quoted rates and reserves the right to accept or reject any quotation without assigning any reason thereof.


Addl. Deputy Commissioner,
cum Chairperson, Purchase Committee,
Nagaon.
Date:4.5.2023

Memo No. NRN30/2022/47 -A


Copy to :

1. The District Informatics Officer, NIC, Nagaon with a request to upload the NIT in District website.
2. Notice Board of Deputy Commissioner's Office, Nagaon
3. PA to DC, Nagaon for kind appraisal of Deputy Commissioner.


Finance and Accounts Officer,
D.C's office, Nagaon

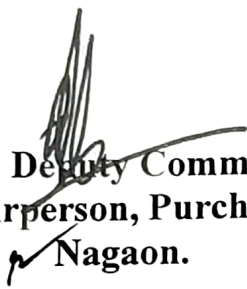
**Computer Items
Annexure-A**

Sl. No.	Details of Item	Qty	Specification Recommended
1	Personal Computers (Desktop)	5 sets	<p>Model Name: Lenovo Idea Centre AIO 3 Brand: Lenovo Processor: 11th Gen. Intel Core i5-1135G7 Speed: 2.4 GHz-4.2 GHz 4 Cores 8MB Cache OS: Windows 11 pre loaded Pre-installed MS Office Memory: 8GB RAM DDR-4 Storage: 512 GB SSD Graphics: Integrated Intel Iris Xe Graphics Display: 23.8 inch. Full HD (1920x1080) IPS Display Camera: HD 720p Audio: 2x3W Stereo Speakers, HD Audio Connectivity: Wi-Fi, Bluetooth 5.0 Ports: 2x USB-A 2.0, 2x USB-A 3.2 Gen2, 1x HDMI, 1x Ethernet (RJ45) Warranty: 3 Years min.</p>
2	Laser Printer	4 nos	<p>Model Name: LASER SHOT LBP2900B Brand: Canon Black & White Laser Printer (12-A type cartridge supported)</p>
3	Scanner	2 nos	<p>HP ScanJet Pro 2000 s2 Sheet-feed Scanner Scanner type: Sheetfed Scan Resolution, Optical:: Up to 600 dpi Scan Resolution, Hardware:: 600 x 600 dpi Automatic document feeder scan speed:: Up to 35 ppm/70 ipm Auto document feeder capacity:: Standard, 50 sheets Color scanning:: Available Processor speed:: ARM-1176 666 MHz Memory:: 256 MB</p>
4	UPS		600 VA UPS for each computer.


**Addl. Deputy Commissioner,
cum Chairperson, Purchase Committee,
Nagaon.**

**Computer Items
Annexure-B**

Sl. No.	Details of Item	Quantity
1	Computer Table -Big Size	3 Nos
2	Computer Chair	3 Nos
3	Officers table & Chair	2 Nos each


**Addl. Deputy Commissioner,
cum Chairperson, Purchase Committee,
Nagaon.**