



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER :: :: NAGAON
(NAZARAT BRANCH)

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QUOTATION NOTICE

Sealed quotation are invited affixing non-refundable Court Fee Stamps of Rs. 8.25 (Rs. Eight and Paise Twenty Five) only from reputed Registered Firm for supply of stationery & other materials/Printing/Refreshment/Hiring of various items/Videography and still photography for the year 2025-2026 (as per list enclosed at Annexure A-Stationary, B-Refreshment, C-Hiring Items, D-Videography and still photography, E- Printing and F- Road safety items) on the following terms and conditions and will be received at the District Commissioner's Office- Room No-41, Nagaon upto 3.00 P.M on 18/07/2025 and will be opened on the same day at 4:00 P.M. The Quotationers or their authorized agents may be present at the time of opening of tenders. The items list may be collected from Room No.41 D.C's office, Nagaon, and also download from our official website <https://nagaon.assam.gov.in>

sd/-

Addl. District Commissioner,
Cum Chairperson, Purchase Committee
DC's Office, Nagaon


Date- 27/06/2025

Memo No. NRN 08/2023/

-A


Copy to:-

1. The Commissioner & Secretary to the Govt. of Assam, General Administration Department, Dispur for kind information.
2. The Commissioner & Secretary to the Govt. Of Assam, Finance Department, Dispur for kind information.
3. All the Members of Purchase Committee, DC Office, Nagaon.
4. The TD & DIO, NIC, Nagaon for information and necessary action. He is requested to upload the NIT & Annexure on the District Website.
5. The District Information and Public Relation Officer, Nagaon for information and wide publicity etc.
6. The Notice Board of District Commissioner's Office, Nagaon.


Addl. District Commissioner,
Cum Chairperson, Purchase Committee
DC's Office, Nagaon.

TERMS AND CONDITIONS

1. Registered and reputed Firms having the capacity to execute urgent works at short notice and the capacity to provide standard service only will apply.
2. Rates must be quoted legibly, both in figures and words (type only) inclusive of all taxes. Over writing, cancellation etc., if any, must be initialed. **(Both soft and hard copy should be submitted)**. TDS will be applicable at the time of payment of bills.
3. **The incomplete and conditional quotations will be rejected. Quoting unrealistic rates will be treated as disqualification.**
4. The Quotationer to whom works will be allotted will have to execute a bond / agreement as per Rules.
5. Required articles/items must be supplied by successful quotationers within the stipulated time as per specifications, at his own cost. Otherwise, the order may be cancelled.
6. Quotationers must submit copies of Trade License, GST No. (the firm should clearly mention about the GST whether Regular or Composite, etc.) and also enclosed the GSTR-3B copy. The PAN Card and Income Tax Return acknowledgment for the Assessment year 2025-26 along with quotation.
7. Quotationer will have to furnish sample of items, specification if and when necessary. The sample article will be verified by the authorized officer of the District Commissioner, Nagapattinam, after verification the same should be delivered within stipulated time only. Otherwise, the order may be canceled.
8. Payment will be made on getting fund from Govt. from time to time as per state Govt. procedures. The undersigned shall not be responsible for any delay in payment of bill for reasons beyond his control and authority.
9. The work order (issued from any govt office) for each category to be enclosed with Tender document (showing the experience of Firm).
10. The undersigned is not bound to accept the lowest quoted rates and reserves the right to accept or reject any tender without assigning any reason thereof.
11. The undersigned may issue order to any Firm at lowest approved rate at the time of urgent work.


Addl. District Commissioner,
Cum Chairperson, Purchase Committee
DC's Office, Nagaon.

Stationary

Annexure-A

Sl. No.	Item	Unit/size	Amount in rupee
1	A.C Bond	100 mm	
2	A.C Claim Bet	100 mm	
3	A.C offset Band	100 mm	
4	A.C Pipe	100 mm	
5	A.C Socket	100 mm	
6	A.C Tee	100 mm	
7	Acid Cleaner	500 ml	
8	Allout machine /Good Night with liquid	Per No.	
9	Allout/Good Night refill	Per No.	
10	Alpin (KORES) 26 mm. (50 Gms.-500 Pins.)	Per Box	
11	Aluminium Paint	Per ltr.	
12	Alumn. Tower bolt (10mm)	Per no.	
13	Amonia liquid	Per Bottle	
14	Angle Holder	Per piece	
15	Antivirus T/S (1 user)	Per unit	
16	Antivirus T/S (2 user)	Per unit	
17	Attendance Register	Per number	
18	Axe	Per No.	
19	Ball Pen	Per No.	
20	Bamboo (Jati)	Per piece	
21	Bamboo Mate	Per sqft.	
22	Bamboo Stick	Per mtr	
23	Barbed wire	Per KG.	
24	Barrel fuse	Per piece	
25	Bathroom Brush	Per piece	
26	Bed sheet double (White)	Per No.	
27	B-Fuse	Per No.	
28	Bhaluka Bamboo (Standard size)	Per piece	
29	Binder clip	Per Pkt.	
30	Bindhana	Per No.	
31	Black putty	Per KG.	
32	Black Tape	Per No.	
33	Blade	Per No.	
34	Blanket (single/double)	Per No.	
35	Bleaching Powder	Per KG.	
36	Board 4x4 (PVC)	Per No.	
37	Board 4x7 (PVC)	Per No.	
38	Board 6x8 (PVC)	Per No.	
39	Borocil Drinking Glass	Per Piece.	
40	Bricks	Per 100 nos.	
41	Brown Tape	Per No.	
42	BTC Wire (10 mm)	Per coil	
43	BTC Wire (4 mm)	Per Coil	
44	Bucket Plastic (100 ltr.)	Per piece	
45	Bucket Plastic (20 ltr.)	Per piece	
46	Bucket Plastic(50) ltr.	Per piece	
47	C.P Shower (Brass)	Std. Size "	
48	C.P Shower (Steel)	Std. Size "	
49	C.P Waste	1 1/2"	
50	C.P Waste	1 "	
51	C.P Waste	3/4"	
52	C.P Waste	1/2"	
53	C.P. Piller cock	1 1/2"	
54	C.P. Piller cock	1"	
55	C.P. Piller cock	3/4"	

Stationary

Annexure-A

Sl. No.	Item	Unit/size	Amount in rupees
56	C.P. Piller cock	1/2"	
57	C.P. toilet shower	Per No.	
58	Calculator (12 Digit) Citizen / Flayer / Orpat	Per Piece.	
59	Calling Bell	Per piece	
60	Calling Bell (cordless)	Per piece	
61	Calling Bell (Electric)	Per piece	
62	Candle (big size) Best quality	Per Packet 6 Pieces	
63	Candle (Stand) Best quality	Per No.	
64	Cap Printed	Per no.	
65	Capacitor	Per piece	
66	Car Scent (Box Type)	Per Piece.	
67	Car Scent Bottle	Per Piece.	
68	Car Towel	Per Piece.	
69	Carbon paper (pencil)-10mm×330mm	Per Pkt.	
70	Carbon paper (pencil)-330mm×420mm	Per Pkt.	
71	Carpet brush	Per No.	
72	Cash book Register	200 pages.	
73	Casing capping	1"	
74	Casing capping	¾ "	
75	CD (Sony/Moserbear) Pkts. of 10 with Crystal Covers	Per Pkt.	
76	CD (Sony/Moserbear) Pkts. of 50	Per Pkt.	
77	CD Marker	Per piece	
78	Ceiling Fan	48"	
79	Ceiling Fan	56"	
80	Ceiling Fan	36"	
81	Cello tap (brown)	Per No.	
82	Cello tap (medium)	Per No.	
83	Cello tap (small)	Per No.	
84	CFL Bulb 09 watt	Per No.	
85	CFL Bulb 10 watt	Per No.	
86	CFL Bulb 15 watt	Per No.	
87	CFL Bulb 18 watt	Per No.	
88	CFL Bulb 20 watt	Per No.	
89	CFL Bulb 25 watt	Per No.	
90	CFI Bulb 40 watt	Per No.	
91	CFL Bulb 60 watt	Per No.	
92	CFL Bulb 80 watt	Per No.	
93	Change over (16 amps)	Per Piece	
94	Change over (32 amps)	Per Piece	
95	Change over (63 amps)	Per Piece	
96	Chitkani (Aluminum)	Per No.	
97	Chitkani (Iron)	Per No.	
98	Chitrana (Big)	Per Bottle	
99	Clamp for Ceiling Fan	Per piece	
100	Clamp for water Pipe	Per piece	
101	Clip Board (Plastic)	Per No.	
102	Clip file (Ambassador)	Per No.	
103	Clipping Tool	Per piece	
104	Cloth Banner	Per Mtr.	
105	Cloth or Rag (12/12)	Per piece	
106	Colin Spray	Big	
107	Colin Spray	Small	
108	Computer Speaker	Per set	
109	Copper Wire (4 mm)	Per Coil	
110	Correction Pen	Per No.	

Stationary

Annexure-A

Sl. No.	Item	Unit/size	Amount in rupees
111	Cotton Ribbon	Per Roll	
112	Coupling	Std. Size "	
113	Crowbar	Per No.	
114	Cup-Plate Set Bone china (6 Pairs)	Per Set.	
115	Cup-Plate Set Bone china(best quality) (6 Pairs) with Tea Pot etc.	Per set	
116	Curtain ring	Per No.	
117	Curtain spring	Per No.	
118	Curtains for door	Per Piece.	
119	Curtains for window	Per Piece.	
120	Cushion with cover	Per Piece	
121	Cut-out (16 amp)	Per Piece	
122	Cut-out (32 amp)	Per Piece	
123	Cut-out (63 amp)	Per Piece	
124	Data Cable	Per Piece.	
125	Dendrite	Per kg	
126	Dendrite / Feviquick etc.Tube (100 MI.)	Per tube	
127	Dettol Hand Wash (small/medium/medium)	Per No.	
128	Dettol Hand Wash Refill (small/medium/medium)	Per pkt.	
129	Dettol liquid	500 ml	
130	Dettol Soap (medium)	Per No.	
131	DFC Paper	Per Ream	
132	Dinner Set Best Quality	Per Set	
133	Dish (Plate) big (6no./set)	Per set.	
134	Dish (Plate) small (6no./set)	Per set.	
135	Disposable cofee cup	Per 100	
136	Disposable Glass	Per 100	
137	Distemper	Per kg	
138	Dongle	Per Piece.	
139	Door /window screen stiching & fitting	Per set	
140	Door Handle (Aluminum) best quality	Per No.	
141	Door Mat	Big	
142	Door Mat	Small	
143	Door/window screen	Per Mtr.	
144	Dove soap (Small/Medium)	Per No.	
145	Drawing Sheet	Per Sheet	
146	Drinking Glass	Per piece	
147	Drinking Glass	Standard size	
148	Durisium	Per kg	
149	Dustbin (Big/Medium)	Per No.	
150	Duster for white board	Per No.	
151	DVD (Sony)	Per Piece.	
152	Earth	Per truck	
153	Electric bulb 100 watt	Per No.	
154	Electric Kettle good quality	Per piece	
155	Electrical Extension Board 4 Socket	Per piece	
156	Emergency Charger light (philips/Bajaj)	Per Piece.	
157	Empty Cement Bag	Per No.	
158	Empty Gallon (20 Lts.)	Per No.	
159	Empty Tin	Each	
160	Enamel paint (All colour)	Per Ltr.	
161	Envelope	A3 size	
162	Envelope	11x5	
163	Envelope	10x4	
164	Envelope	9x4	
165	Envelope -A4 Size	Per Piece.	

Stationary

Annexure-A

Sl. No.	Item	Unit/size	Amount in rupee
166	Envelope -Legal Size	Per Piece.	
167	Epson L3210 Ink (Black)	Per no.	
168	Epson L3210 Ink (Colour)	Per no.	
169	Eraser	Per No.	
170	Ethernet Switch	5 port	
171	Ethernet Switch	8 port	
172	Ethernet Switch	16 port	
173	Executive Diary (Small/Medium/Big)	Per piece	
174	Executive file	Per No.	
175	Extension cord 10 mtr.	Per piece	
176	Extension cord 20 mtr.	Per piece	
177	Extension cord 5 mtr.	Per piece	
178	External Hard Disc (Segate) 1 TB	Per piece	
179	Fan bearing	Per piece	
180	Fan capacitor	Per piece	
181	Fan clamp (Iron)	Per piece	
182	Fan Regulator	Per piece	
183	FC Paper	Per Dista.	
184	Fevicol Tube (50 gms)	Per No.	
185	File Cover & Board	Per Pair.	
186	File for Dak	Per No.	
187	Fire Extinguisher	Per no.	
188	Fire Extinguisher Refilling	Per No.	
189	Flap Files 4	Per piece	
190	Flask Milton (2 ltr.)	Per piece	
191	Flask Milton (1 ltr.)	Per piece	
192	Flask Milton (1/2 ltr.)	Per piece	
193	Flask thermosteel Milton (1 ltr)	Per piece	
194	Flask thermosteel Milton (1/2 ltr)	per piece	
195	Flexible wire (23/76 mm)		
196	Flexible wire (40/76 mm)		
197	Floor Mop	Per piece	
198	Floor Wiper	Per piece	
199	Flower decoration (fresh/artificial flower)	Per Sq. Ft	
200	Flower Pot (medium/big)	Per piece	
201	Folder Bag	Per piece	
202	Folder File	Per piece	
203	Foot Mat	Per piece	
204	Foot Step for Latrine	Std. Size "	
205	Four Folder File	Per piece	
206	G.I Tee	3"	
207	G.I Bend	3"	
208	G.I Bend	2"	
209	G.I Bend	1 1/2"	
210	G.I Bend	1"	
211	G.I Bend	3/4"	
212	G.I Bend	1/2"	
213	G.I Elbow	3"	
214	G.I Elbow	2"	
215	G.I Elbow	1 1/2"	
216	G.I Elbow	1"	
217	G.I Elbow	3/4"	
218	G.I Elbow	3"	
219	G.I Plug	3"	
220	G.I Plug	2"	

Stationary

Annexure-A

Sl. No.	Item	Unit/size	Amount in rupees
221	G.I Plug	1 ½"	
222	G.I Plug	1"	
223	G.I Plug	¾"	
224	G.I Plug	1/2"	
225	G.I. Nipple	3"	
226	G.I. Nipple	2"	
227	G.I. Nipple	1 1/2"	
228	G.I. Nipple	1"	
229	G.I. Nipple	3/4"	
230	G.I. Nipple	1/2"	
231	G.I. Pipe	3"	
232	G.I. Pipe	2"	
233	G.I. Pipe	1 1/2"	
234	G.I. Pipe	1"	
235	G.I. Pipe	3/4"	
236	G.I. Pipe	1/2"	
237	G.I. Reducing L-bow	40x50mm	
238	G.I. Reducing Socket	3"	
239	G.I. Reducing Socket	2"	
240	G.I. Reducing Socket	1"	
241	G.I. Reducing Socket	¾"	
242	G.I. Reducing Socket	½"	
243	G.I. Reducing Tee	40x50mm	
244	G.I. Screw	63mm	
245	G.I. Screw	75mm	
246	G.I. Socket	3"	
247	G.I. Socket	2"	
248	G.I. Socket	1 ½"	
249	G.I. Socket	1"	
250	G.I. Socket	¾"	
251	G.I. Socket	1/2"	
252	G.I. Tee	2"	
253	G.I. Tee	1 1/2"	
254	G.I. Tee	1"	
255	G.I. Tee	3/4"	
256	G.I. Tee	1/2"	
257	G.I. Union Socket	3"	
258	G.I. Union Socket	2"	
259	G.I. Union Socket	1 ½"	
260	G.I. Union Socket	1"	
261	G.I. Union Socket	¾"	
262	G.I. Union Socket	½"	
263	G.I. Wire	Per KG.	
264	G.M. Full way Valve	40mm	
265	Gamusa	Per No.	
266	Gas Pipe length 6"	4"	
267	Gas Pipe length 6"	2"	
268	GCI Sheet	10"	
269	GCI Sheet	9"	
270	GCI Sheet	8"	
271	GCI Sheet	7"	
272	GCI Sheet	6"	
273	Gell Pen	Per No.	
274	Gems clip (Plastic coated)	Per Pkt.	
275	Gimoxcine	Per KG.	

Stationary

Annexure-A

Sl. No.	Item	Unit/size	Amount in rupees
276	Glass Bottle	Per no.	
277	Glass Panes (Plain) (6mm)	Per sqft.	
278	Glossy Paper	Per sheet	
279	Glue Stick	Per piece	
280	Godrej Air Matic Car Perfume (Small/Medium/Big)	Per no.	
281	Goojnigh coil	Per piece	
282	Gum (150ml)	Per Bottle	
283	Gum (700 ml)	Per Bottle	
284	Hammer	Per No.	
285	Hand bouquet	Per no.	
286	Hanger	Per piece	
287	Hard Board (Big)	Per No.	
288	Hard Board (small size)	100 Nos.	
289	Hard Disk for computer (1 TB)	Per piece	
290	Hard Disk for computer (500 GB)	Per piece	
291	Harpic ½ ltr.	Per Bottle	
292	Hit Spray	Per piece	
293	Hi-tech Pen	Per No.	
294	Holder	Per No.	
295	Hot Case	Per piece	
296	Iron frame	Per kg	
297	Iron L-drop	200mm	
298	Iron L-drop	250mm	
299	Iron L-drop	300mm	
300	Iron L-drop	100mm	
301	Iron Paint (Best Quality)	Per ltr	
302	Iron Primer (Best Quality)	Per ltr	
303	Isilator 10-16	Per piece	
304	James clip	Per Pkt.	
305	Japi Standard Quality (Asomi)	Per No.	
306	Jharu (Bamboo)	Per piece	
307	Jharu (Ceiling)	Per piece	
308	Jharu (Coconut)	Per piece	
309	Jharu (phool)	Per piece	
310	Jug Plastic (Good quality)	Per piece	
311	Jug Plastic (Steel)	Per No.	
312	Jute rope	Per KG.	
313	Kabza for Door/Window best quality	Per No.	
314	Key Case	Per piece	
315	Keyboard (Logitech) USB	Per piece	
316	Knife (small)	Per No.	
317	Knife/Machetes	Per No.	
318	LAN cable 300m coil	Per coil	
319	LAN Switch (D-Link) 16 port	Per piece	
320	LAN Switch (D-Link) 8 port	Per piece	
321	Laptop Bag	Per piece	
322	Laptop Cooling Pad	Per piece	
323	Laser Printer (HP Laser Jet 1020 Plus)	Per piece	
324	Laser Printer (HP Laser Jet P2035)	Per piece	
325	Laser Printer Cartidge(HP Geniune cart. 88U)	Per piece	
326	Laser Printer Cartidge(HP Geniune cart.05A)	Per piece	
327	Laser Printer Cartidge(HP Geniune cart.12A)	Per piece	
328	Laser Printer Cartidge(HP Geniune cart.278A)	Per piece	
329	Laser Printer Cartidge(HP Geniune cart.45A)	Per piece	
330	Laser Printer Cartidge(HP Geniune cart.53A)	Per piece	

Stationary

Annexure-A

Sl. No.	Item	Unit/size	Amount in rupees
331	Laser Printer Cartridge(HP Geniune cart.88A)	Per piece	
332	Latrine Pan (Hindustan)	Std. Size "	
333	LED Automatic Toni set	Per Unit	
334	Lime Brush	Per No.	
335	Lime powder	Per KG.	
336	Liquid soap (Dettol/savlon)	Per bottle	
337	Lizol	500 ml	
338	Lock & Key (45mm) (Nayer's)	Per Piece.	
339	Lock & Key (6 liver)(Godrej)	Per Piece.	
340	Lock & Key (8 livers) (Godrej)	Per Piece.	
341	Long cloth (white) (best quality)	Per Mtr.	
342	Magnifying glass (Big size)	Per piece	
343	Marker Highlight	Per No.	
344	Marker Pen	Per No.	
345	Markin cloth	Per mtr.	
346	Match Box	Per Box	
347	MCB	Per Piece.	
348	MCB	10 amp	
349	MCB	6 amp	
350	MCB	16 amp	
351	MCB	32 amp	
352	Memory Card	8 GB	
353	Memory Card	16 GB	
354	Memory Card	32 GB	
355	Mirror (Big)	Per No.	
356	Mirror (Small)	Per No.	
357	Mosquito Coil (small)	Per Pkt.	
358	Mosquito net double	Per No.	
359	Motherboard	Per piece	
360	Mouse (Logitech) USB	Per piece	
361	Mouse combo (Logitech) wireless	Per piece	
362	Mouse Pad	Per No	
363	Mug Plastic (best Quality)	Per No.	
364	Mug Plastic (Steel)	Per No.	
365	Multi stand wire	1 mm/coil	
366	Multi stand wire	15 mm/coil	
367	Multi stand wire	2.4 mm/coil	
368	Multi stand wire	4 mm/coil	
369	National Flag other than Khadi (Big)	Per no	
370	National Flag other than Khadi (Medium)	Per no	
371	National Flag other than Khadi (Small)	Per no	
372	Nepthalin (12 nos. in 1 Pkt.)	Per Pkt.	
373	Note Book	Per No.	
374	Note sheet	Per Pkt.	
375	Nut Bolt	Std. Size "	
376	Odomos	Per Tube	
377	Odonil (Big Size)	Per No.	
378	Packing paper	Per sheet	
379	Page marker (desmat) (2/5 inch)	Per No.	
380	Paint Brush (2' or 2 ½)	Per No.	
381	Paints (Asian)	Per ltr	
382	Paints (nerolac)	Per ltr	
383	Paper Cutter	Per No.	
384	Paper slip Holder	Per No.	
385	Paper Tray	Per No	

Stationary

Annexure-A

Sl. No.	item	Unit/size	Amount in rupees
386	Paper weight	Per No.	
387	Parker Pen	Per No.	
388	Pen Cups	Per No.	
389	Pen Stand (big)	Per piece	
390	Pen Stand (small)	Per piece	
391	Pencil	Per piece	
392	Pencil Battery	Per No.	
393	Pencil Carbon (F.S. Size)	Per Box	
394	Pencil cutter	Per No.	
395	Pendrive 4 GB (Good Quality)	Per piece	
396	Pendrive 16 GB (Good Quality)	Per piece	
397	Pendrive 2 GB (Good Quality)	Per piece	
398	Pendrive 32 GB (Good Quality)	Per piece	
399	Pendrive 8 GB (Good Quality)	Per piece	
400	Peon book/dak book	Per piece	
401	Phenyl (General) 1/2 ltr.	Per Bottle	
402	Phenyl (White) 1/2 ltr.	Per Bottle	
403	Philips Dvd(usb system)	Per set	
404	Pillow	Per No.	
405	Pillow Cover (White)	Per No.	
406	Pilot Pen	Per No.	
407	Pilot Pen (Good Quality)	Per Piece.	
408	Pin Box	Per No.	
409	Pin Plug Top	Per No.	
410	Plain cap	Per Piece.	
411	Plain Glass	3 mm	
412	Plain Glass	4 mm	
413	Plain Glass	6"	
414	Plain Glass	8"	
415	Plain Glass	10"	
416	Plain Rod	All size	
417	Plain sheet	22" Gaji	
418	Plain sheet	20" Gaji	
419	Plain sheet	18 Gaji	
420	Plain sheet	16" Gaji	
421	Plain T-shirt	Per Piece.	
422	Plastic quote Auto clip file	Each	
423	Plastic (Polythin) (18 mts.)	Per Piece.	
424	Plastic carry bag (size 1 KG)	Per Piece.	
425	Plastic carry bag (size 2 KG)	Per Piece.	
426	Plastic carry bag (size 5 KG)	Per Piece.	
427	Plastic Clip File	Per No.	
428	Plastic file tray	Per piece	
429	Plastic Folder File	Per No.	
430	Plastic Index File (A4 Size)	Per No.	
431	Plastic Index File (Legal Size)	Per No.	
432	Plastic leaf file	Per no.	
433	Plastic Rope (Good Quality)	Per KG.	
434	Plastic Stick File A4 Size	Per No.	
435	Plastic Stick File Legal Size	Per No.	
436	Plus	Per piece	
437	Ply Board	3 mm	
438	Ply Board	4 mm	
439	Ply Board	5 mm	
440	Ply Board	6 mm	

Stationary

Annexure-A

Sl. No.	Item	Unit/size	Amount in rupees
441	Ply Board	7 mm	
442	Ply Board	8 mm	
443	Ply Board	9 mm	
444	Ply Board	10 mm	
445	Porcelain kit	Per No.	
446	Porcelain kit	Per No.	
447	Porcelain kit	Per No.	
448	Porcelain kit	Per No.	
449	Port folio bag	Per piece	
450	Printer Teflon	Per No.	
451	Projector Cable (10m best quality)	Per coil	
452	Punching machine	Per no.	
453	Punching machine (single)	Per no.	
454	Pusher	Per No.	
455	PVC Band	50mm	
456	PVC Band	100mm	
457	PVC Bond	Std. Size "	
458	PVC Coil (10 mm)	Per Coil	
459	PVC connection pipe	Std. size	
460	PVC Elbow	Std. Size "	
461	PVC Flush bend	75cm	
462	PVC Nylon Pipe	4"	
463	PVC Nylon Pipe	3"	
464	PVC Nylon Pipe	1 1/2"	
465	PVC Nylon Pipe	1 "	
466	PVC Nylon Pipe	3/4"	
467	PVC Nylon Pipe	1/2"	
468	PVC Socket	Std. Size "	
469	PVC Tee	50mm	
470	PVC Tee	75mm	
471	PVC Tee	100mm	
472	PVC Tee	Std. Size "	
473	PVC ware	Per coil	
474	PVC Water Pipe	4"	
475	PVC Water Pipe	3"	
476	PVC Water Pipe	1 1/2"	
477	PVC Water Pipe	1 "	
478	PVC Water Pipe	3/4"	
479	PVC Water Pipe	1/2"	
480	Quarter Plate Bone China	Per set	
481	Quarter Plate Bone China (Best quality)	Per set	
482	Redding	6"	
483	Register (Per no.)	Per Register	
484	Rj 45 Connector (rj45 brown)	Per piece	
485	Room Heater Double Rod	Per piece	
486	Room Heater Single Rod	Per piece	
487	Room Spray	Per No.	
488	Router (modem)		
489	Rubber band	Per KG.	
490	Rubber band 15 gram	Per pkt.	
491	Rubber band 25 gram	Per pkt.	
492	Rubber band 50 gram	Per Packet	
493	Rubber band(big size)	250 gram	
494	Rubber band(big size)	500 gram	
495	Rubber door mat (Big)	Per No.	

Stationary

Annexure-A

Sl. No.	Item	Unit/size	Amount in rupees
496	Safety Pin	Per 100	
497	Sand for construction	Per Cit.	
498	Sanmaika best quality	Per sqft	
499	Scissor	Per Piece.	
500	Scissor (small)	Per No.	
501	Screw 1"	Per kg.	
502	Sealing wax	Per Box	
503	Signbord / Name Plate of the VIPs vehicle with making & fitting	Per piece	
504	Silver paints	Per ltr	
505	Sis tan Handle	1 1/2"	
506	Sis tan Handle	1 "	
507	Sis tan Handle	3/4"	
508	Sis tan Handle	1/2"	
509	Sketch Pen (good quality)	Per Packet	
510	Slip Book	Per No.	
511	Small Board (1x1 1/2)	Per No.	
512	Socket F/T,B/L (2 pin)	Per No.	
513	Socket F/T,B/L (3 pin)	Per No.	
514	Socket F/T,B/L (5 amp)	Per No.	
515	Solvent Cement	Per kg.	
516	Sorai - big/medium/small	Per No.	
517	Spade	Per No.	
518	Stabilizer (4 KVA)	Per piece	
519	Stabilizer (5 KVA)	Per piece	
520	Stamp pad (110 mm x 69 mm)	Per No.	
521	Stamp pad(Faber Castell / Camel) (Size 110 mm x 69 mm)	Per No.	
522	Stamp-Pad Ink (Purple) Kores 50 ml.	Per bottle	
523	Staple pin (555)(Kangaro)	Per Pkt.	
524	Staple pin No 10(Kangaro)	Per Pkt.	
525	Staple (Kangaro) HP-45(384556)	Per piece	
526	Staple Machine (555)(Kangaro)	Per No.	
527	Staple Machine No 10(Kangaro)	Per No.	
528	Staple pin jumbo (Kangaro)	Per Pkt.	
529	Steel Pipe for curtain	Per ft.	
530	Steel Tender Box (12x18) (Best quality)	Per No.	
531	Steel Trunk (24x8) (Best quality)	Per No.	
532	Steel Trunk (36x18) (Best quality)	Per No.	
533	Sticker Paper	Per Sheet	
534	Stickey Pad	Per Pad.	
535	Such putty	Per Kg	
536	Switch	Per piece	
537	Switch/Socket combined (6 amp)	Per piece	
538	Syntax Water Tank	1000 Ltr	
539	Syntax Water Tank	500 Ltr.	
540	Table Cloth	Per Mtr.	
541	Table cover (Rexin)	Per mtr.	
542	Table top glass	Per No.	
543	Table writing pad	Per No.	
544	Tag	Per bundle	
545	Tank nipple (15mm)	Per No.	
546	Tap (Plastic/Steel/Brass)	Per No.	
547	Tape dispenser	Per No.	
548	Tarpin oil best quality	Per Ltr.	
549	Tarraza Wall(Outer side)	Per sqft.	
550	Tea container (25 cup capacity)	25 cup capacity	

Stationary

Annexure-A

Sl. No.	Item	Unit/size	Amount in rupees
551	Tea container (50 cup capacity)	50 cup capacity	
552	Tea container (80 cup capacity)	80 cup capacity	
553	Tea Flash (10 cup capacity)	10 cup capacity	
554	Tea Flash (20 cup capacity)	20 cup capacity	
555	Tea Flash (5 cup capacity)	5 cup capacity	
556	Tea Jug pot	Per piece	
557	Tea spoon	Per dozon	
558	Tea spoon	Per piece	
559	Tea Tray (milton) (Standard size)	Per piece	
560	Tea Tray (Standard size)	Per piece	
561	Technical Pen	Per No.	
562	Terpolin (Plastic) (12x12)	Per Piece.	
563	Tester	Per No.	
564	Tharmocol glass (good quality)	100 Nos.	
565	Thatching Grass (10mm)	Per kg	
566	Thinner (Duluxe)	Per Ltr.	
567	Three Pin Plug	Per No.	
568	Three Pin Tap	Per No.	
569	Three Pin Top	Per No.	
570	Thurmas (Big)	Per no	
571	Thurmas (Medium)	Per no	
572	Thurmas (Small)	Per no	
573	Tiffin Box (4 bowl)	Per no.	
574	Tissue Paper	Per Roll	
575	Toilet Brass	Per No.	
576	Toilet Paper	Per Roll	
577	Toner for xerox(cannon)	Per piece	
578	Toner for xerox(Konika)	Per piece	
579	Toner for xerox(Kyocera)	Per piece	
580	Toner for xerox(Richo)	Per piece	
581	Torch Light 2 Cell (with Cell) Eveready	Per No.	
582	Torch Light 3 Cell (with Cell) Eveready	Per No.	
583	Torch Light battery (Eveready)	Per piece	
584	Torch Light battery pencil (Eveready)	Per piece	
585	Towel white Both Side (DCM)	Per No.	
586	Towel white small (white) (DCM)	Per No.	
587	T-Pin	Per box	
588	Traching Paper	Per Roll	
589	Transparent file	Per No.	
590	Transparent file (large size)	Per No.	
591	Trasparent Polythin	100 No.	
592	Tray	Big size	
593	Tricolour Baloon	Per no.	
594	Trophy (Big)	Per no.	
595	Trophy (Medium)	Per no.	
596	Trophy (Small)	Per no.	
597	T-Shirt (Round neck) Printed	Per no.	
598	T-Shirt with color Printed	Per no.	
599	Tube chock (Aluminium) 40 watt	Per No.	
600	Tube chock (copper) 40 watt	Per No.	
601	Tube Holder	Per No.	
602	Tube Light (20 watt)	Per No.	
603	Tube Light (40 watt)	Per No.	
604	Tube Light Complete Set (40 watt)	Per No.	
605	Tube well complete set	per piece	

Stationary

Annexure-A

Sl. No.	Item	Unit/size	Amount in rupees
606	Type Peper	Per Pkt.	
607	Umbrella (Medium/Big)	Per Piece.	
608	UPS (APC) 600 va	per piece	
609	USB Cable	per piece	
610	USB Hub (I Ball) (1 to 4)	per piece	
611	VGA Cable (15 pin)	Per metre	
612	Vim Powder 250 gram	Per Pkt.	
613	VIP light for vehicle	Per Piece	
614	Wall clock	Per piece	
615	Wall Fan (Best quality)	Per Piece	
616	Wall Map	Per No.	
617	Waste Paper Basket	Per No.	
618	Water dispenser	Per No.	
619	Water filter (Plastic) 20 Ltr. With candle	Per No.	
620	Water filter candle	Per No.	
621	Water pipe plastic	Per mtr.	
622	Water Sponge	Per No.	
623	Web Cam	Per No.	
624	White board	Per No.	
625	Wifi receiver	Per No.	
626	Wire (Copper) (6 mts)	Per Mtr.	
627	wire 1.5	Per coil	
628	wire 2.5	Per coil	
629	Wire Cutter	Per piece	
630	Wire net best quality	Per mtr.	
631	Wireless Keyboard (Logitech) wireless	Per piece	
632	Wood Oil	Per ltr	
633	Wood Paint (Best Quality)	Per ltr	
634	Wood Primer (Best Quality)	Per ltr	
635	Wooden / Plastic Scale / 24"	Per No.	
636	Wooden / Plastic Scale / 12"	Per No.	
637	Wooden name plate	Per No.	
638	Wooden sign board	Per No.	
639	Wooden switch board (12x14)	Per No.	
640	Writing Pad	Per Piece.	
641	Xerox machine Developer	Per no.	
642	Xerox Machine Drum	Per no.	
643	Xerox machine roller	Per no.	
644	Xerox Paper (DFC)	Per Pkt.	
645	Xerox Paper A4 (JK)	Per Pkt.	
646	Xerox Paper FS (JK)	Per Pkt.	

Refreshment

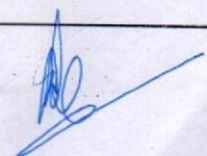
Annexure- B

Sl. No.	Item	Unit	Amount in Rs.
1	Tea with two nos. (sweeten/salted) biscuits	Per cup	
2	Coffee (Milk)	Per cup	
3	Coffee (black)	Per cup	
4	Red Tea	Per cup	
5	Tea with milk	Per cup	
6	Samosa/kachori	Per piece	
7	Sweets		
	a. Kalakand	Per piece	
	b. Lalmohan	Per piece	
	c. Kajubarfi	Per piece	
	d. Rosgolla	Per piece	
8	Pattice		
	a. Veg	Per piece	
	b. Egg	Per piece	
	c. Chicken	Per piece	
9	Burger		
	a. Veg	Per piece	
	b. Egg	Per piece	
	c. Chicken	Per piece	
10	Chop		
	a. Veg	Per piece	
	b. Egg	Per piece	
	c. Chicken	Per piece	
11	Sandwich		
	a. Veg	Per piece	
	b. Egg	Per piece	
	c. Chicken	Per piece	
12	Rolls		
	a. Veg	Per piece	
	b. Egg	Per piece	
	c. Chicken	Per piece	
13	Chowmein		
	a. Veg	Half plate	
		Full plate	
	b. Egg	Half plate	
		Full plate	
	c. Chicken	Half plate	
		Full plate	
	d. Paneer	Half plate	
Full plate			
14	Fried Rice		
	a. Veg	Half plate	
		Full plate	
	b. Egg	Half plate	
		Full plate	
	c. Chicken	Half plate	
		Full plate	
	d. Paneer	Half plate	
Full plate			
15	Pulau		
	a. Veg	Half plate	
		Full plate	
	b. Egg	Half plate	
		Full plate	
	c. Chicken	Half plate	
		Full plate	
d. Paneer	Half plate		

Refreshment

Annexure- B

Sl. No.	Item	Unit	Amount in Rs.
	Matar paneer	Full plate	
16	Biriyani		
	a. Veg	Half plate	
		Full plate	
	b. Egg	Half plate	
		Full plate	
	c. Chicken	Half plate	
		Full plate	
	d. Mutton	Half plate	
		Full plate	
17	Paratha & Sabji	Per plate	
18	Puri – 4 pieces & sabji	Per plate	
19	Roti – 4 pieces & sabji	Per plate	
20	Packet breakfast (2 pieces bread with butter, one boiled egg, one banana, one sweet)	Per Packet	
21	Chicken dry fry/chicken butter masala/chilly chicken	Per plate	
22	Mutton fry/masala	Per plate	
23	Fish fry (medium size/ small fish fry)	Per plate	
24	Naan plain/butter	Per No.	
25	Tandori Roti	Per No.	
26	Matar paneer/paneer masala/kadai paneer	Per plate	
(B) For Meal			
1	Vegetable meal – Rice, Dal, Dry Sabji, One liquid sabji, Papad, Salad, Brinjal fry/pitika	Per meal	
2	Vegetable meal (Paneer) – Rice, Dal, Dry Sabji, One liquid sabji, Papad, Salad, Brinjal fry/pitika	Per meal	
3	Non-Vegetable meal (Fish) – Rice, Dal, Dry Sabji, One liquid sabji, Papad, Salad, Brinjal fry/pitika, Fish curry	Per meal	
4	Non-Vegetable meal (Chicken) – Rice, Dal, Dry Sabji, One liquid sabji, Papad, Salad, Brinjal fry/pitika, Chicken curry (minimum four pieces medium size)	Per meal	
5	Non-Vegetable meal (Mutton) – Rice, Dal, Dry Sabji, One liquid sabji, Papad, Salad, Brinjal fry/pitika, Mutton curry (minimum four pieces medium size)	Per meal	
6	Non-Vegetable meal (Egg) – Rice, Dal, Dry Sabji, One liquid sabji, Papad, Salad, Brinjal fry/pitika, egg curry (minimum 2 pieces)	Per meal	
(C) Packaged bottled			
1	Packaged drinking water 200 ml	Per bottle	
2	Packaged drinking water 500 ml	Per bottle	
3	Packaged drinking water 1 litre	Per bottle	



Refreshment

Annexure- B

Sl. No.	Item	Unit	Amount in Rs.
4	Packaged drinking water 2 litre	Per bottle	
5	Packaged drinking water 5 litre	Per bottle	
6	Mineral water jar with dispenser 20 ltrs	Per jar	
(D) Miscellaneous Items			
1	Disposable Glass (Standard)	Per 1000 pcs	
2	Disposable Plate (Standard)	Per 1000 pcs	
3	Disposable Glass (Best quality)	Per 1000 pcs	
4	Disposable Plate (Best quality)	Per 1000 pcs	
5	Pitha - Borpitha/Til pitha/Laddoo	Per piece	
6	Bhujia - 100gms	Per Pkt.	
7	Bhujia - 250gms	Per Pkt.	
8	Bhujia - 500 gms	Per Pkt.	
9	Kaju - salted/normal/fried (100gms)	Per Pkt.	
10	Kaju - salted/normal/fried (250gms)	Per Pkt.	
11	Pastry	Per piece	
12	Cake	Per piece	
13	Banana	Per piece	
14	Bread - butter/jam (2 piece)	Per piece	
15	Boil egg	per piece	
16	Biscuit bakery	per piece	
17	Nimki	per piece	
18	Almond - 100gms	Per Pkt.	
19	Almond - 250gms	Per Pkt.	
20	Almond - 500gms	Per Pkt.	
21	Pista - 100gms	Per Pkt.	
22	Pista - 250gms	Per Pkt.	
23	Pista - 500gms	Per Pkt.	

Hiring of Items

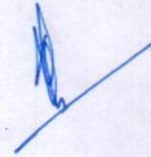
Annexure-C

Sl No.	Item Name	Quantity	Amount in Rs.
1	Hiring of LCD T.V. 32 "	Per No. / Per Day	
2	Hiring of LCD T.V. 36 "	Per No. / Per Day	
3	Hiring of LED TV 6X8 ft	Per No. / Per Day	
4	Hiring of LCD T.V. 36 "	Per No. / Per Day	
5	Computer Set (Key Board, CPU, UPS, Mouse, Monitor)	Per No. / Per Day	
6	Projector (with operator)	Per No. / Per Day	
7	Projector (without operator)	Per No. / Per Day	
8	Projector screen	Per No. / Per Day	
9	Laptop	Per No. / Per Day	
10	Plastic Chair with handle	Per No. / Per Day	
11	Plastic Chair without handle	Per No. / Per Day	
12	Plastic Table	Per No. / Per Day	
13	Computer Table (Standard size)	Per No. / Per Day	
14	Secretary Table	Per No. / Per Day	
15	Stand Fan	Per No. / Per Day	
16	Ceiling Fan	Per No. / Per Day	
17	Centre table	Per No. / Per Day	
18	Xerox Machine without tonner	Per No. / Per Day	
19	Printer without tonner	Per No. / Per Day	
20	Scanner	Per No. / Per Day	
21	Fax Machine	Per No. / Per Day	
22	VIP Chair	Per No. / Per Day	
23	Wooden Table (Standard size)	Per No. / Per Day	
24	Sony/Panasonic DVD hiring	Per No. / Per Day	
25	Microphone set with Battery (mini) with other necessary accessories, with operator	Per set / Per Day	
26	Cord less Microphone with accessories	Per No. / Per Day	
27	Screen / Samiyana	Per Mtr./ Per Day	
28	Screen / Samiyana with fitting	Per sq. ft/ Per Day	
29	Recording of TV News (with TV set, computer operator etc.)	Per Day 24 Hours	
30	Hiring of Fire Extinguisher (Foam)	Per No. / Per Day	
31	Hiring of Fire Extinguisher (liquid)	Per No. / Per Day	
32	Hire charge of DG set with operator (sound less without POL)	Per / KVA / Per Day	
33	Hire charge of DG set with operator (without POL)	Per / KVA / Per Day	
34	Air Conditioner	Per No. / Per Day	
35	Fridge	Per No. / Per Day	
36	Steel Almirah	Per No. / Per Day	
37	GPS System including installation	Per No. / Per Day	
38	Sound System with High desibel	Per No. / Per Day	

Hiring of Items

Annexure-C

Sl No.	Item Name	Quantity	Amount in Rs.
39	Web Cam	Per No. / Per Day	
40	PA system with Operator	Per No. / Per Day	
41	Dias	Per Sq. ft /per day	
42	Carpet	Per Sq. ft/per day	
43	Bamboo Baricade	Per Sqr ft/ Per Day	
44	Cooler	Per No. / Per Day	
45	Mist fan	Per No. / Per Day	
46	Sofa set (5 seater)	Per set. / Per Day	
47	Live streaming of events (1.Projector 2. LED)	Per No. / Per Day	



Videography and Photography

Annexure - D

Sl. No.	Particulars	Amount in Rs.
1	Hires charges of Videography (including cost of capturing alongwith charges of operator) Per day	
2	Hire charges of videography with drone camera	
3	Cost of additional Pen Drive/Memory card in respect of Item No. - 1	
4	Hire charges of Still photographs (including capturing) - 4 x 6 size	



Printing Stationery

Annexure-E

Sl. No.	Item	Quantity	Amount in Rs.
(A) Categories of Forms to be printed.			
1	Form of 1/4 th size of D.F.C. Paper	Rate per 1000 for One side printing.	
2	Form of 1/4 th size of D.F.C. Paper	Rate per 1000 for Both side printing.	
3	Form of 1/8 th size of D.F.C. Paper	Rate per 1000 for One side printing.	
4	Form of 1/8 th size of D.F.C. Paper	Rate per 1000 for Both side printing.	
5	Form of Fulscape size of Paper	Rate per 1000 for One side printing.	
6	Form of Fulscape size of Paper	Rate per 1000 for Both side printing.	
7	Form of 1/4 th size of D.F.C. Paper	Rate per 100 for One side printing.	
8	Form of 1/4 th size of D.F.C. Paper	Rate per 1000 for Both side printing.	
9	Form of 1/8 th size of D.F.C. Paper	Rate per 100 for One side printing.	
10	Form of 1/8 th size of D.F.C. Paper	Rate per 100 for Both side printing.	
11	Form of Fulscape size of Paper	Rate per 100 for One side printing.	
12	Form of Fulscape size of Paper	Rate per 100 for Both side printing.	
(B) Other than covers.			
1	Identity Card (Best Quality) for Officers with Cover, Ribbon etc. Per No (PVC Card)	8.5 cm x 5.3 cm	
2	Bedge/Identity Card (Multi Colour) 250 GSM A2 size	Rate Per 100	
3	Bedge (Single Colour) 250 GSM (2.5" X 4") (without cover)	Rate Per 100	
4	Identity Cards with Jacket, Ribbon etc. Per No. (B2/ B4)	Per Piece.	
5	Multicolour sticker printing A4	Per Piece.	
6	Multicolour sticker printing A3	Per Piece.	
7	Letterhead with Ashok stambh (Ambosed)	per no	
8	Visitor Slip	Rate per 100	
9	Visiting Cards with Ashok stambh	Rate per 100	
(C) Sign Boards.			
1	Banner (Flex Printing minimum 240 GSM)	Per Sq. Ft	
2	Banner (Flex Printing minimum 240 GSM with iron frame and fitting)	Per Sq. Ft	
3	Banner (Flex Printing minimum 240 GSM with wooden frame and fitting)	Per Sq. Ft	
4	Hoarding (Flex iron framing and installation), making, fitting and installation / Standee	Per Sq. Ft	
5	Vinyl printing	Per Sq. Ft	
6	Vinyl with Sign board pasting	Per Sq. Ft	
7	Name Plate (Acrylic)	per no	

Printing Stationery

Annexure-E

Sl. No.	Item	Quantity	Amount in Rs.
8	Glowsign Board with installation	Per Sq. Ft	
(D) DTP			
1	Legal Size	Per Page	
2	A4 Size	Per Page	
(E) Register Binding.			
1	Register Binding Upto 50 Page FC	Per No	
2	Register Binding Upto 100 Page FC	Per No	
3	Register Binding Upto 150 Page FC	Per No	
4	Register Binding Upto 200 Page FC	Per No	
5	Spiral binding Upto 50 Pages	Per No	
6	Spiral binding Upto 100 Pages	Per No	
7	Spiral binding Upto 150 Pages	Per No	
8	Spiral binding Upto 200 Pages	Per No	
9	File cover & Board with Printing (Best Quality)	Per No	
(F) Poster Printing.			
1	Poster printing ½ Demy	Per 1000 Nos	
2	Poster printing full Demy	Per 1000 Nos	
3	Poster printing ¼ Double Crown	Per 1000 Nos	
4	Poster printing ½ Double Crown	Per 1000 Nos	
5	Poster printing ¼ DFC	Per 1000 Nos	
6	Poster printing ½ DFC	Per 1000 Nos	
7	Poster "Magistrate"	12 Inch x 04 Inch	
(G) Other Printing Materials.			
1	Indent Book (50 Pages each in triplicate)	Per 50 Nos	
2	POL Coupon Book (50 Pages each in triplicate)	Per 50 Nos	
3	Coupon Book (100 Pages per book in duplicate)	Per Book	
4	Requisition form for vehicle with binding 100 pages in duplicate	Per sheet (Legal Size)	
6	Polymer Seal (Per line)	Per Piece.	
7	Polymer Round Seal 1.5 "	per no	
8	Polymer Signature Seal 1.5"	per no	
9	Cap with Printing	per number	

Printing Stationery

Annexure-E

Sl. No.	Item	Quantity	Amount in Rs.
10	T-Shirt with Printing	per number	
11	Invitation card (7 x 5 inch) Multy Colour	per 100 no	
12	Envelope with printing (7 x 5 inch)	per 100 no	
13	Invitation card (8 x 5 inch) Multy Colour	per 100 no	
14	Envelope with printing (8 x 5 inch)	per 100 no	
15	Invitation card A4 Multy Colour (Folding)	per 100 no	
16	Certificate A4 Multi colour, 250 GSM	per no	
17	Certificate A4 Multi colour with framing	per no	
18	Sambardhana Patra (Size : 12" x 18")	per no	
19	Sambardhana Patra (Size : 12" x 18") with framing	per no	
20	Pla card	per no	
(H) Xerox			
1	Xerox A4 size	Per copy	
2	Xerox Legal size	Per copy	
3	Xerox A4 size with pacca binding	100 sheets	
4	Xerox Legal size with pacca binding	100 sheets	

Road Safety Items

Annexure-F

Sl. No.	Item	Unit/size	Amount in rupees
1	Breath Analyzer with inbuilt printer	Per no	
2	Digital Breath Analyzer (General)	Per no	
3	Traffic Electronic Lights	Per no	
4	Traffic Ribbon	Per no	
5	Iron Barricade with Reflector	Per no	
6	Plastic Barricade	Per no	
7	Traffic Cone	Per no	
8	Safety reflective jackets	Per no	
9	Different sign board, STOP & No Parking including reflector	Per no	