



GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER: NAGAON
(Relief & Disaster Management Branch)

NRR.8/2022/10

Dated- 29/03/2022

NOTICE INVITING TENDER

Sealed Quotations affixing non refundable court Fee Stamps of Rs 8.25 (Rupees Eight Twenty Five) only are hereby invited from the registered Govt. Manufacturer/Distributors/Suppliers/Reputed Firms for the supply of following items in connection with Relief works for the year 2022-23. The rate should be quoted against each item inclusive of all Taxes. The interested parties may submit quotation at Room No.-44 (1st Floor) o/o Deputy Commissioner, Nagaon on or before 2 PM of 08/04/2022 which will be opened on the same day at 3-00 pm at same place.

Names of GR for quotation of rates -

Sl. No	Item	Specification	Unit	Rate (in Rs.)
1	Rice-	Grade-A rice	Per Qtls	
		Common rice	Per Qtls	
2	Masur Dal-	Big	Per Qtls	
		Medium	Per Qtls	
		Small	Per Qtls	
3	Salt	Iodized	Per Kg	
4	Mustard Oil	Dhara	Per Ltr	
		Engine	Per Ltr	
5	Sugar		Per Qtls	
6	Tea leaves	Tata Tea	Per KG	
		Golaghat Tea	Per KG	
7	Rice Flakes (Chira))	Mill	Per Qtls	
8	Gur	Per KG	Per KG	
9	Baby Food	Cerelac wheat (Big Pkt)	Per 500 GM	
		Cerelac wheat (Small Pkt)	Per 200 GM	
		Amul-spray (Powder Milk) (Big Pkt)	Per 500 GM	
		Amul-spray (Powder Milk) (Small Pkt)	Per 200 GM	
		Amulya (Powder Milk) (Big Pkt)	Per 500 GM	
		Amulya (Powder Milk) (Small Pkt)	Per 200 GM	
		Horlicks (Junior) (Big Pkt)	Per 500 GM	
		Horlicks (Junior) (Small Pkt)	Per 200 GM	
		Mothers Horlicks (Big Pkt)	Per 500 GM	

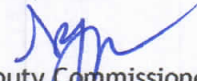
		Mothers Horlicks (Small Pkt)	Per 200 GM	
10	Biscuits	Tiger brand Big pkt	Per 250GM	
		Tiger brand Small pkt	Per 45GM	
		Parle-G brand Big pkt	Per 250GM	
		Parle-G brand Small pkt	Per 45GM	
11	Match Box. (Dozen)	Small Size (50 Sticks per Box)	Per Dozen	
12	Candle	Size -10' long	Per Pkt containing 6 nos.	
13	Wheat Bran		Per Qtls	
14	Rice Bran		Per Qtls	
15	Tarpaulin	Size 15'x12' (GSM 120)	Per Piece	
		Size 15'x12' (GSM 150)	Per Piece	
		Size 18'x12' (GSM 120)	Per Piece	
		Size 18'x12' (GSM 150)	Per Piece	
16	Torch Light with Battery	Eveready brand (5 Cell)	Per Piece	
17	Nylon Mosquito Net with 1.2 mm mesh size	Rectangular large 160x180x150 cm (Small Size))	Per piece	
18	Mosquito Repellent Cream	Medium Size	Per piece	
19	Baby Diaper	Pampers (Small Size)	Per packet containing 10 pieces	
		Pampers (Medium Size))	Per Piece	
20	Bleaching Powder packet	White powder	Per 250GM	
			Per 500GM	
			Per 1000GM	
21	Phenyl		Per 500ML	
			Per 1000 ML	

N.B. Items in the Quantity (Per Kg/Ltr/Pkt etc.) need to be mentioned specifically.
Particulars/Documents required to be submitted by the bidder along with the quotation.

1. Name of the proprietor with Firm.
2. Govt. Court fee stamp Rs. 8.25.
3. Self attested Photocopy of GST registration & PAN Card.
4. Self attested Photocopy of TAN in case of partnership firm etc.
5. Self attested Photocopy of up to date Income Tax Clearance Certificate.
6. Trade License from Municipal Board in case of urban areas & Gaon Panchayat in case of Rural areas.

Terms & Condition:

- A) The quotationer has to deal with the specific items against which he/she intends to quote rate for supply of relief items
- B) The intending quotationer has to deposit a sum of Rs. 25,000.00 (Rupees Twenty Five Thousand) only as security money in the form of Demand Draft payable to Deputy Commissioner, Nagaon.
- C) The supplier will have to ensure supply of standard and specified items only and will be responsible for supply of any substandard items. The supplier has to supply as per the quality of the items approved by the purchase committee.
- D) The items shall have to be supplied within 24 hours from the time of receipt of the order.
- E) The security money will be forfeited in case of violation of Terms and conditions at (B) and (C).
- F) The authority reserves the right to place order for supply of the above GR items.
- G) The rate quoted should be inclusive of all relevant taxes.
- H) Signatory of the supplier/ firm has to sign (with official seal) in each and every pages of the quotations
- I) The approved rates will be valid for the financial year 2022-23 only.
- J) The Committee reserves the right to cancel the tender at any time.
- K) The supplier will submit bill in duplicate immediately after supply of ordered items along with the copy of Challan duly received by this office and original order copy.
- L) Payment of bill is subjected to availability of fund with the undersigned.
- M) Approved parties will have to undergo an agreement with the undersigned within 7 day from the date of receipt of Tender Papers.
- N) Articles of supplied items are to be submitted for quality fitness in a separate cartoon/sealed packet etc. on the day/time of opening of tender.


Deputy Commissioner
Nagaon


Dated- 29/03/2022

Memo No.NRR. 8/2022/10

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Copy for information and necessary action to the:

1. The Commissioner & Secretary to the Govt. of Assam, Revenue & DM Department for favour of kind information.
2. The Chief Executive Officer, DDMA, Nagaon for information
3. The ADC, FCS & CA, Nagaon
4. The DIO, NIC, Nagaon for up-loading in the district Web-site.
5. The DI & PRO, Nagaon for wide publicity through FLS and Print Media.
6. President/Secretary, Assam Chambers of Commerce, Nagaon.
7. All Regd. Govt. Suppliers/reputed firms.


Deputy Commissioner
Nagaon