



**GOVT. OF ASSAM**  
**OFFICE OF THE DEPUTY COMMISSIONER ::::::::::: NAGAON**  
**(DECENTRALISED PLANNING BRANCH)**  
 Phone : 03672-233185 (O) 233222 / 233193 (F)  
 E-mail : dc-nagaon@nic.in

Minutes of DDC Meeting for the month of JULY/2022

Venue : CONFERENCE HALL, D.C's OFFICE, NAGAON.

Date & Time : 11/07/2022 at 11:00 AM

(Members present in the meeting is in Annexure-I)

The meeting was presided over by Sri Nisarg Hivare, IAS, Deputy Commissioner, Nagaon and assisted by Sri Udayaditya Gogoi, ACS, District Development Commissioner, Nagaon.

Initiating the discussion, the Deputy Commissioner welcomed the members and informed that main agenda of meeting would be on implementation of issues discussed in the D.C's Conference. The Deputy Commissioner apprised briefly on the minutes of D.C's Conference held on 12<sup>th</sup> and 13<sup>th</sup> June'2022 in Tezpur.

The Para wise Issues discussed and decisions taken are summarized as follows:

Name of Department	Issues discussed	Action to be Taken
All Departments	1. Field visit, Maintenance of Tour Diary and keeping the soft copy of the same. 2. Observation of "Lok Kalyan Divas" on 5 <sup>th</sup> August as per Govt. Guidelines. ADC (Nazarat) would be nodal officer for the programme. 3. Observation of "Lachit Divas" and write up on the Legend of Assam History. Smti. Bidyashree Langthasa, ACS, Asstt. Commissioner, Nagaon would be Nodal Officer 4. Updation of list of Leading Citizens within July'2022. 5. Arohan Scheme. Mentoring Class-IX Students 6. All queries to be replied within 2 days. 7. Guard Files of important schemes to be maintained.	Action: All Circle Officers & Asstt. Commissioners  Action: All Departments/ ADC (Nazarat).  Action: All Departments / Smti.B. Langthasa, ACS, Asstt. Commissioner  Action: All Circle Officers.  Action: All Govt. Officers  Action: All Departments.  Action: All Departments.
Education / PHE / APDCL / Social Welfare	A data reconciliation meeting among Addl. Deputy Commissioner (Edu), DEEO, SSA, PHE, APDCL, Social Welfare to be convened within a week for saturation of electricity and water.	Action: concerned Departments.
Circle Offices	Derogatory name of villages to be deleted, for this purpose awareness drive may be held and DIPRO would give publicity. A link has been set up in District Website.	Action: COs/BDOs/DIPRO
	> Land Banks for compensatory afforestation. > Land banks for industry > Land banks for Govt. projects.  Circle Officers would prepare land banks for above purposes within the month of July.	Action: Circle Officers
	Rejected cases of Mission Basundhara. The Deputy Commissioner instructed to complete all such cases by 30 <sup>th</sup> July/2022.	Action: Circle Officers
	Child marriage to be dealt strictly. Circle Officers are instructed to initiate awareness programme as they deem fit.	Action: Circle Officers
APDCL	The CEO, APDCL informed that the land for Jengoni 33 KV Sub-Station not yet handed over and for the Phulaguri Sub-Station 1 Bigha land required. The Chairman directed all departments to submit land proposal to Addl. Deputy Commissioner (Rev.) for any pending projects	Action: Addl. Deputy Commissioner (Rev.).

*MM*  
11/7/2022

Contd.....

Name of Department	Issues discussed	Action to be Taken
Agriculture	Registered farmers of Paddy procurement to be included under PM-KISAN within next 7 days.	Action: District Agriculture Officer
	FPC meeting to be convened in this month	Action: Addl. Deputy Commissioner (Agriculture).
	<b>PM-KISAN</b> The DAO informed that there was a gap between Aadhar seeding of PM-KISAN beneficiary. The process is going on and the gap would be minimized soon. Data purification is also continued and at present 91078 beneficiaries are registered. The DC instructed COs to continue verification of the PM-KISAN Beneficiary.	Action: DAO / CO
	<b>PMFBY</b> The DAO informed that 402 farmers registered for sugarcane last year and proposal was sent to Director Agriculture. The Deputy Commissioner suggested that a task force is to be constituted for registration under the programme. A proposal to be sent to Agriculture Production Commissioner for Awareness Campaign.	Action: ADC (Agri.) / DAO
	<b>PPC</b> The Addl. Deputy Commissioner (Agri) would brief the Deputy Commissioner on 5 Nos. of PPC.	Action: ADC (Agriculture)
	<b>FPO</b> 19 FPOs have been registered till now. The Chair instructed to increase registration of FPO by month end.	Action: DAO, Nagaon
Food & Civil Supplies	The DDS informed that 54 Nos. of Rice Mill are functioning in the district. The Chair instructed to submit a report on paddy procurement by these mills and their individual capacity before the next meeting.	Action: Deputy Director, FCS & CA, Nagaon.
PHE	<b>NABL Accreditation</b> The Deputy Commissioner asked the EE, PHE, Nagaon to look into the matter and submit details on the next meeting.	Action: EE, PHE, Nagaon.
Panchayat & Rural Development	Amrit Sarovar in Tea Garden Area. The Chief Executive Officer, ZP would write to 23 gardens of the district to provide atleast 1 Hect. land for Amrit Sarovar.	Action: CEO, ZP, Nagaon
Health	The Chair instructed following Officers to randomly visit the Health Institutions at night and submit report to him. ADC I/C, Kaliabor Sub-Division - Jakhalabandha ADC, Smti. D. Bora, ACS - Nagaon MCH Circle Officer, Dhing Rev. Circle - Dhing FRU	Action: ADCs / CO, Dhing Rev. Circle
	Regarding Land Acquisition for Construction of Residential Unit of Health Centre, EE, PWD (Building) requested for land acquisition.	Action: ADC (Revenue), Nagaon
	Excel sheet in soft copy to be prepared for total 10 Nos. BPHCs including list of BPM/SDM & HO/Asha Supervisors / Ashas with contact nos. and submit to Deputy Commissioner.	Action: DPM, NHM
Orunodoi	Database of verification Team to be completed soon. The Deputy Commissioner suggested to collect NCC/NSS/Post Graduate Student from the concerned authorities.	Action: Nodal Officer, Orunodoi / Inspector of Schools, Nagaon.

*[Handwritten Signature]*  
11/17/2022

Name of Department	Issues discussed	Action to be Taken
Institutional Plantation	The Deputy Commissioner instructed all HoDs to register in the Portal for CM's Institutional Plantation Programme. The Portal would be shared soon. Social Forestry Department was asked to take the initiatives	Action: ADC (Forest)/DFO (SF) / All HoDs
All Departments	<u>Flood Damage</u> The CEO, DDMA had requested all HoDs to upload the flood damage of their department in Google Spread Sheet and the link would be shared today.	Action: All Heads of Department
Cultural Affair	<u>Har Ghar Triranga</u> All Departments should go through the initiatives of Cultural Department of GOI and GOA and take part in the programme. The guidelines would be shared soon.	Action: All Heads of Department
Skill Development	In a reply, the DPM, ASDM, Nagaon reported that there are 27 Nos. Skill Development Centres in Nagaon District. He also stated that total candidates placed 835 out of 1525 target under placement link of Skill Dev. Programme and under PMKVY 470 placed out of Targeted 1097 Nos. after completion of training. All such centres should be visited and monitor.	Action: Smti. D. Choudhury, ACS, ADC, Nagaon.
Excise	In a query the Superintendent of Excise reported that IMFL On = 36, IMFL Off = 64 Nos. in the District. Regarding renewal she added that all licenses renewed except few nos. Action as per BIEO, action to be initiated i.e. cancellation of license, closure, unauthorized sales persons etc. A Helpline number to be published for gathering information of 'Chulai'. Requested for police force for carrying out operation in Tea Garden Area.	Action: Supdt. of Excise
Co-operative Societies	The DRCS apprised that Audit is going on and 69 co-operative societies have been completed. 2 <sup>nd</sup> plant of Jute Mill will be launched by Sept./2022. The DRCS to attend in next FPO meeting	Action: DRCS, Nagaon
Sericulture	A report on encroachment and no. of farms with area to be submitted.	Action: Asstt. Director, Sericulture
Town & Country Planning	The Deputy Commissioner viewed that Town & Country Planning works to be reviewed separately. In a query, the Deputy Director, T&CP informed that 8 nos. of works under DoH&UA. A meeting with CIDF Contractors to be organized by Deputy Director, T&CP wherein Mr. Sanjib Sharma, EE, Technical Cell, DoH&UA Middle Assam Division, should call in the meeting	Action: Dy. Director, T&CP
Taxes	The Asstt. Commissioner of Taxes reported that total revenue collection till date is Rs.27 Crore (excluding IGST). Regarding seizure, she added that permission is required. In a query, Supdt. of Taxes replied that till now 12 such requested were placed. The Supdt. of Taxes was directed to be more vigilant and improve revenue collection: Brick Kiln information to be obtained from DC Office.	Action: Asstt. Commissioner, Taxes

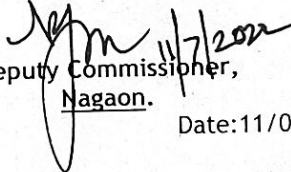


Name of Department	Issues discussed	Action to be Taken
Transport	The DTO was suggested to submit report on area wise accident occurred in last one year in the DRSC meeting with action taken report.	Action: DTO, Nagaon
Labour Department	The Asstt. Labour Commissioner report that under PMSYM total 2553 nos. Labours have been registered from 24 <sup>th</sup> April/2022. The ALC was directed to take steps for awareness by holding meeting with truck drivers, garden labourers, construction workers and other organized / unorganized labourers.	Action: Asstt. Labour Commissioner, Nagaon
Employment Exchange	The District Employment Exchange Officer reported that total 48000 registrations done through online portal.	

A Memorandum was received from T&D Department which was submitted by Batadrava Than Parichalona Sammittee. The District Development Commissioner apprised the points in the Memorandum and requested concerned departments to take steps for solving the issues raised in the memorandum.

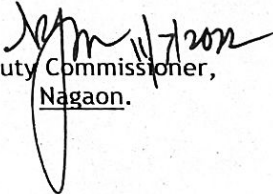
At last the Deputy Commissioner requested all HoDs and COs to implement the schemes in the time line as mentioned in the minutes of D.C's Conference and submit progress report in the next DDC meeting.

The meeting ended with vote of thanks from the Chair.

  
Deputy Commissioner,  
Nagaon. Date:11/07/2022

Memo No. NDC(D) 61/2021/ (A)  
Copy forwarded to:

1. The Addl. Chief Secretary to the Govt. of Assam, T&D Department, Dispur, Guwahati-6 for kind information.
2. The Principal Secretary to the Hon'ble Chief Minister, Assam, Guwahati-6 for kind information.
3. The Commissioner, Central Assam Division, Panbazar, Guwahati-01 for kind information.
4. The S.O. to C.S. to the Govt. of Assam for kind appraisal of Chief Secretary.
5. The Director (DCP), Transformation & Development Department, Dispur for kind information.
6. The Director, Evaluation & Monitoring Division, Transformation & Development Department, Dispur for kind information.
7. The DIO, NIC, Nagaon. He is requested to upload the DDC minutes in the District Website urgently.
8. All Circle Officers/BDOs, Nagaon district for information and necessary action.
9. All Members of DDC for information and necessary action.
10. Office copy.

  
Deputy Commissioner,  
Nagaon.