



GOVT. OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER ::::::::::: NAGAON  
(DECENTRALISED PLANNING BRANCH)  
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Minutes of DDC Meeting for the month of December/2022

Venue : Conference Hall , D.C.'s Office, Nagaon.

Date & Time : 30/12/2022 at 10:30 AM

(Members present in the meeting is in Annexure-I)

The meeting was presided over by Sri Narendra Kumar Shah, IAS, Deputy Commissioner, Nagaon.

Welcoming the members present the Deputy Commissioner, Nagaon started the proceedings by reviewing the department wise action taken on the minutes of last DDC meeting.

Adl. Deputy Commissioner (Education) briefed about Gunutsav with a PPT, which is going to commence from 18<sup>th</sup> January, 2023. All HoD were instructed to extend their cooperation in this regard.

Action Taken by the Department and decision taken are summarized as follows :-

- Regarding low voltage issue in PWSS, the Executive Engineer, PHE, Nagaon, informed it has been improved since last one month.

Regarding Tea Garden PWSS, the Executive Engineer, PHE informed that they submitted test report to APDCL and subsequently the connection has been given.

- As reported by the Executive Engineer, PHE, Dhing, the NOC not yet been received for 2 Kathas of land for construction of new PWSS in Maj Batamari, Haidubi area. Therefore, private land is being arranged and started the works.

The Deputy Commissioner instructed Circle Officer to make assessment and prepare a list of unused lands of the Department and submit to Adl. Deputy Commissioner (Rev.) so that the land may be taken over by the District Administration. The Adl. Deputy Commissioner (Rev) and concern COs to ensure conversion of those land to Govt. lands.

- Adl. Deputy Commissioner (Education) informed that he had shared the list of 24 abandoned schools in HoD group so that the departments can submit proposal but only one such proposal has been received.
- Regarding electrification of schools, the representative of APDCL informed that all the schools has been electrified. Regarding Anganwadi Centres, he reported that 90% have been completed and the remaining are due to incomplete construction of Civil works.
- The Executive Engineer, Nagaon W.R. Division informed that NIT has been invited for R/S work at Tulsimukh and Hariaghat embankment and for A/E work at Bakulaguri area.
- The CEO, APDCL informed that having receipt of the empanelled contractor certificate, the construction of electrical lines under Asom Mala is going on.
- The Asstt. Director, H&T informed that all departments have been collected the free uniform provided for Grade-III & IV employees from the office of Handloom & Textiles except PHE, Kaliabor.

Inter-Departmental Issues discussed and decisions taken are summarized as follows:

Health :- In connection with the repairing of AC in the Morgue of the Civil Hospital, Nagaon, the Asst. Engineer, PWD (Electrical) informed that they will carry out a joint visit with Health Dept.

- Regarding water supply and drainage facility in the Medical College Hospital, PWD (Building) informed that the estimate for the same is prepared. The Deputy Commissioner instructed PWD (Building) to submit the original drawing and estimate details of MCH, Nagaon.
- Regarding the approach road from main road to MCH, the EE, PWD (Building), Kaliabor land filling and sand gravel work is on progress.

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- Addl. Deputy Commissioner (Health) asked the AGM, APDCL, Nagaon to install a transformer urgently in the Covid Hospital of Uluani CHC.
- JDHS requested about restoration of Oxygen pipe at BPCH which were being stolen twice earlier. In a reply the Asst. Engineer, PWD (Electrical) informed that estimate for the same is being prepared.
- The DPM, NHM requested the EE, PHE, Kaliabor to install a JJM connection in the Phuloguri Sub Centre, Jakhlabandha.

**Town & Country Planning** :- The Deputy Director, Town & Country Planning informed that drawing for beautification of Morikolong Lake is not finalized yet due to changing of sites and subsequently the work has been delayed. The Chairman has expressed dissatisfaction in this regard and directed Addl. Deputy Commissioner (Urban) to review the works with the Deputy Director, Town & Country Planning and EE, DoH&UA .

**Action:-** Addl. Deputy Commissioner (Urban Affairs).

**PWD (Roads)** :- The Executive Engineer, PWD (Road), Batadrava, Dhing and Raha Territorial Road Division raised a matter regarding erection of pole along SH3 from Nagaon to Marigaon, where the poles are being installed in the side of the road instead of the edge of the road. He also outlined a problem that may be arising if the widening of the road is carried out in future. The Chairman directed for a joint visit by PWD (Road), PWD (Electrical), PWD (Building) and APDCL.

The Chairman suggested that the matter can be resolved through the Standing Committee already notified wherein NOC should be taken prior to execution of works if it is relating with the interdepartmental issues.

The Executive Engineer, PWD (Road), Batadrava, Dhing and Raha Territorial Road Division informed about damaged of Kachowa- Bakulaguri via Latumari road due to plying of overloaded truck carrying sand. In this regard, the Chairman directed the DTO, Nagaon to carry out checking with Forest Department.

**Food & Civil Supplies** :- The DDS informed that they are ensuring door step delivery fortified rice for Mid-Day-Meal.

The Chairman reiterated for submission of the list of headmasters of schools who are not willing to accept the fortified rice by the DDS and submit to the Addl. Deputy Commissioner (Education).

**PFC** :- The AGM, APDCL, Nagaon informed that no application is received so far for installation of separate meter in PFCs as decided in the last DDC meeting. In this regard the Chairman directed APDCL to disconnect power those are defaulter in Bill Payment. Circle Officers and Block Development Officers to inspect respective PFCs under their jurisdiction.

**Land Related Issues** :-

- Regarding PWSS in Bagori, as the lands lie in animal corridor, hence it could not be provided. The Chairman directed the EE, PHE to issue a letter to forest department in this regard.
- In connection with the land for the Raha Polytechnic and Raha Law College, the Addl. Deputy Commissioner (Revenue) informed that Land site is verified in Gandhibori area. The Chairman instructed to initiate the process for de-reservation of the said land.

**PNRD** :-

- The AGM, APDCL, Nagaon informed that earth filling is required for proposed Sub-Station at Madhupur near Khagarijan College.
- The NHM official requested earth filling at Palasguri CHC.



- All HoDs to submit petition on requirement of land for earth filling to the Chief Executive Officer, Nagaon Zilla Parishad. The transportation cost is to be borne by the deptt. concerned.

**APDCL :-**

- Regarding Sub-Station at Kuthori, the DFO suggested APDCL to apply in online portal for forest clearance. The Chairman directed to resolve the matter soon.

**Transport :-** The DTO, Nagaon raised the matter regarding slow progress of construction of new office building at Dimaruguri. In a reply, the Divisional Superintendent, ASTC informed that the current progress of the said project is 70% and the rest will be completed and handed over by the end of February, 2023. The Chairman suggested a joint visit to the site by an Asst. Commissioner, DTO, Nagaon and ASTC Official and furnishes report.

The DTO, Nagaon requested to provide land for setting up of driving track terminus in Nagaon District. The Chairman instructed the CO, Sadar to find a suitable location for the same. The over loading of Truck to be checked by DTO & Forest Department.

**Paddy Procurement :-** The Deputy Commissioner expressed dissatisfaction regarding poor performance of procurement as only 3000mt have been achieved till date. In this connection the DDS informed that the slow achievement is due to high moisture content in the paddy.

The Deputy Commissioner instructed the DDS to provide Moisture Meter (22 Nos.) to the Agriculture Department urgently and also emphasized that daily procurement target should be raised to 500mt.

**Agriculture :-** The District Agriculture Officer informed that due to the damage of godown facility in Mikirhat, NACOF is unable to procure paddy in this season. Whereas NAFED generally procure paddy from agriculture society rather than from individual farmer and they are unable to find such society. Hence procurement of paddy is not being able to carry out as per expectations.

The Deputy Commissioner directed ADC (Agriculture) to resolve the issues regarding NACOF and NAFED in connection with paddy procurement.

The DAO also informed about requirement of 150 Bighas of land for construction of Central Warehousing Complex.

**Excise:-** The Superintendent of Excise informed that only 39% of total revenue target have been achieved till date. In this connection the Deputy Commissioner expressed dissatisfaction and suggested to encourage the wholesale vendors to spike the sale.

**Irrigation :-** The Executive Engineer, Nagaon Barhampur Division appraised about various ongoing schemes. The chairman directed Addl. Deputy Commissioner (Dev) to depute COs and Asst. Commissioners to verify all the completed and ongoing schemes such as Lift Irrigation, Solar Powered Irrigation etc and submit the report.

**App Master Data :-** The District Informatics Officer, NIC, Nagaon reported that 7 Nos. of department have submitted Geo Location of their concern offices so far. The Deputy Commissioner requested all the remaining Department to submit the data immediately without fail.

**Social Welfare :-** The DSWO informed that out of 42 Nos. of total Model Anganwadi Centers, 22 Nos. are completed, Construction of 20 Nos. are going on and 7 Nos. are ready to inaugurate. The Chairman directed to complete the schemes within one month which have physical progress more than 50%. He also instructed DSWO to issue notice to the President and Member Secretary of the construction Committee who are delaying the works.

The DSWO also informed that the rationalization process is almost completed.

**Condemnation of Vehicle :-** The DTO appraised about the process for condemnation of vehicles and he will inform about the requirement of approval from Condemnation Board. The Chairman directed all HODs to assess their condemnation requirement and submit report by the next DDC Meeting.

**Tax :-** The Superintendent of Tax raised a concern regarding slow progress of repairing/construction of office building. In this regard the Chairman instructed PWD (Building) to expedite the process.

**PHE:-** The EE, PHE, Nagaon informed about charging report sought by APDCL for old schemes and power cut by APDCL (Kathiatoli Sub- Station) without prior information. The Chairman suggested discussion to resolve the issue.

**DDMA:-** Department of Education and Health yet to submit the SDRF proposal but the concern official said that they have already submitted the proposal. The Addl. Deputy Commissioner suggested to resolve the matter with DPO, DDMA.

**PHE:-** The DEEO informed about the problem faced due to transfer and rationalization. The Chairman suggested to form District Level committee for intra district transfer of teacher.

**RTPS Portal:-** The Deputy Commissioner instructed the departments that registered in RTPS portal for timely dispose the pending application.

The Deputy Commissioner directed all the officials to share all the activities regarding flagship programmes in the HOD Whatsapp group from the new year onwards without fail.

The Deputy Commissioner desired to hold a discussion for celebrating District Day on 17<sup>th</sup> March' 2023 in the meeting of Republic Day which is scheduled to be held on 06/01/2023. The Deputy Commissioner requested all HoDs to start the preparation for celebrating District Day.

The meeting ended with vote of thanks from the Chair.

**Sd/-**  
Deputy Commissioner,  
Nagaon.

Date:30/01/2023

Memo No. NDC (D) 32/2018/192-195 (A)

Copy to:

1. The Addl. Chief Secretary to the Govt. of Assam, T&D Department, Dispur, Guwahati-6 for kind information.
2. The Principal Secretary to the Hon'ble Chief Minister, Assam, Guwahati-6 for kind information.
3. The Commissioner, Central Assam Division, Panbazar, Guwahati-01 for kind information.
4. The S.O. to C.S. to the Govt. of Assam for kind appraisal of Chief Secretary.
5. The Director (DCP), Transformation & Development Department, Dispur for kind information.
6. The Director, Evaluation & Monitoring Division, Transformation & Development Department, Dispur for kind information.
- ✓ 7. The DIO, NIC, Nagaon. He is requested to upload the DDC minutes in the District Website urgently.
8. All Circle Officers/BDOs, Nagaon district for information and necessary action.
9. All Members of DDC for information and necessary action.
10. Office copy.

**Sd/-**  
Deputy Commissioner,  
Nagaon.