



GOVT. OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER :: NAGAON  
(ELECTION BRANCH)  
03672-233185, 233193, 250006, 233222(F) 231111 (F)  
e.mail- deo-nagaon@nic.in

No. ELE/17/2024-ELE-NGN/DFA/200057

NOTICE INVITING TENDER

Sealed quotations affixing court fee stamp of Rs.8.25 (Rupees Eight and Twenty-Five paise) only are hereby invited from Registered/reputed intending local Firms for hiring and procurement of Tent house materials etc. in connection with conduct of upcoming Parliamentary Election, 2024, under following terms and conditions. The quotations will be received up to 3.00 PM of 04/03/2024 and will be opened on the next working day in the Conference Hall of D.C's Office, Nagaon in presence of the tenderer or their representatives. Quotations will have to be deposited at the tender box kept at Election Office, Nagaon, during office hours on working days.

Sl No	Item Name	Period upto 10 days	Period from 11 days to 30 days	Period beyond 30 days	Rate
1	Plastic Chair with handle				Per No. / Per Day
2	Plastic Chair without handle				Per No. / Per Day
3	Plastic Table				Per No. / Per Day
4	Computer Table (Standard size)				Per No. / Per Day
5	Secretary Table				Per No. / Per Day
6	Stand Fan				Per No. / Per Day
7	Ceiling Fan				Per No. / Per Day
8	VIP Chair				Per No. / Per Day
9	Wooden Table (Standard size)				Per No. / Per Day
10	Wooden table (2.5" x 2.5")				Per No. / Per Day
11	Screen / Samiyana				Per Mtr Sq./ Per Day
12	Screen / Samiyana with fitting				Per Mtr. sq/ Per Day
13	Hiring of Fire Extinguisher (Foam)				Per No. / Per Day
14	Hiring of Fire Extinguisher (liquid)				Per No. / Per Day
15	Hire charge of DG set with operator (sound less without POL)				Per / KVA / Per Day
16	Hire charge of DG set with operator (without POL)				Per / KVA / Per Day
17	Steel Almirah				Per No. / Per Day
18	Carpet				Per mtr. Sq/ Per Day

TERMS AND CONDITIONS :

167948/2024

1. The tenders will have to be accompanied by up to date GST and Income Tax from the competent Authority
2. Non-refundable of bid processing fee of Rs. 100/- (Rupees One hundred) only and EMD/Bid Security of Rs. 20,000/- (Rupees twenty thousand) only are to be deposited in cash or Bank Draft pledged in favour of District Commissioner, Nagaon.
3. The rate should be quoted inclusive of all taxes.
4. The tenderer must attach the photo copy of Firm's Govt. Registration Certificate/ GST Registration Certificate, PAN Card, trade License from MB, IT returned of last 3 (three) years and Bank Account Number with the Quotation.
5. L1 rate for each item will be decided through the tender. All work orders will be issued in L1 rate only. For supply of each listed item, preference will be given to the bidder who has quoted L1 rate for that particular item.
6. If a tenderer gets L1 rate and further he/she denies to supply that particular item, he/she will be barred from supplying the items during the entire election process.
7. Documents to be furnished along with rate.
  - i. GST return for the last 3 (three) Financial Year.
  - ii. IT return for the last 3 (three) Financial Year.
  - iii. PAN Card.
  - iv. Similar earlier experience, if any.
8. The approved firms must supply the equipment at the Election Branch immediately, as and when required, at their own cost.
9. Rates once accepted will not be changed and will remain for hiring valid for a period of one year.
10. Payment will be made as and when fund is received from the Govt.
11. The details of the items can be collected from the Election Officer, Nagaon.
12. District Election Officer has the right to accept or reject any or all tenders without assigning any reason thereof and has the right to fix the price of any materials as per prevailing market rate.

Signed by

Narendra Kumar Shah

District Commissioner &  
Date: 19.08.2024 20:55:48

Nagaon

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Copy to:-

1. The Election Officer, Nagaon for information.
2. The DIPRO, Nagaon with a request for wide publicity through printing and electronic media.
- ✓ 3. The DIO, NIC, Nagaon for uploading at District Website immediately.
4. Notice Board.

(E-Signed)

District Commissioner &  
District Election Officer,  
Nagaon