



GOVT. OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER :: NAGAON  
(ELECTION BRANCH)  
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e.mail- deo-nagaon@nic.in

No. ELE/17/2024-ELE-NGN/DFA/200027

### NOTICE INVITING TENDER

Sealed quotations affixing court fee stamp of Rs.8.25 (Rupees Eight and Twenty-Five paise) only are hereby invited from Registered/reputed intending local Firms for hiring of the IT & ELECTRONIC EQUIPMENT in connection with conduct of upcoming Parliamentary Election, 2024, under following terms and conditions. The quotations will be received up to 3.00 PM of 04/03/2024 and will be opened on the next working day in the conference Hall of D.C's Office, Nagaon in presence of the tenderer or their representatives. Quotations will have to be deposited at the tender box kept at Election Office, Nagaon, during office hours on working days.

Sl No.	Item description	Unit	Qty	Unit price in INR (including all Taxes)
1	Hiring of LED T.V. 32 "	Per unit/day	1	
2	Hiring of LED T.V. 43 "	Per unit/day	1	
3	Hiring of LED T.V. 55 "	Per unit/day	1	
4	Hiring of LED T.V. 65 "	Per unit/day	1	
5	CCTV with all accessories and fitting (Annexure-A enclosed)	Per unit/day	1	
6	Computer Set (Key Board, CPU, UPS, Mouse, Monitor)-Desk Top, Antivirus	Per unit/day	1	
7	Projector with screen	Per unit/day	1	
8	Laptop with Windows MS Office, Antivirus etc.	Per unit/day	1	
9	Xerox Machine	Per unit/day	1	
10	Printer Colour	Per unit/day	1	
11	Laser Printer	Per unit/day	1	
12	Scanner (A4)	Per unit/day	1	
13	Scanner(Legal)	Per unit/day	1	
14	Recording of TV News (with TV set, computer operator etc.)	Per Channel	1	
15	Web Cam including accessories	Per unit/day	1	
16	P.A. System	Per Day	1	
17	Cordless Microphone	Per unit/Day	1	

TERMS AND CONDITIONS :

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- 1 The tenders will have to be accompanied by up to date GST and Income Tax from the competent Authority
- 2 Non-refundable of bid processing fee of Rs 100/- (Rupees One hundred) only and EMD/Bid Security of Rs 20,000/- (Rupees twenty thousand) only are to be deposited in cash or Bank Draft pledged in favour of District Commissioner, Nagaon.
- 3 The rate should be quoted inclusive of all taxes.
- 4 The tenderer must attach the photo copy of Firm's Govt. Registration Certificate/ GST Registration Certificate, PAN Card, trade License from MB, IT returned of last 3 (three) years and Bank Account Number with the Quotation
- 5 L1 rate for each item will be decided through the tender. All work orders will be issued in L1 rate only. For supply of each listed item, preference will be given to the bidder who has quoted L1 rate for that particular item.
- 6 Documents to be furnished along with rate.
  - i GST return for the last 3 (three) Financial Year.
  - ii IT return for the last 3 (three) Financial Year.
  - iii PAN Card.
  - iv Similar earlier experience, if any.
- 7 The approved firms must supply the equipment at the Election Branch immediately, as and when required, at their own cost.
- 8 If a tenderer gets L1 rate and further he/she denies to supply that particular item, he/she will be barred from supplying the items during the entire election process.
- 9 Rates once accepted will not be changed and will remain for hiring valid for a period of one year.
- 10 Payment will be made as and when fund is received from the Govt.
- 11 The details of the items can be collected from the Election Officer, Nagaon.
- 12 District Election Officer has the right to accept or reject any or all tenders without assigning any reason thereof and has the right to fix the price of any materials as per prevailing market rate.

Signed by

Narendra Kumar Shah

Date: 19-02-2024 20:54:28

District Commissioner &amp;

District Election Officer,

Nagaon

No. ELE/17/2024-ELE-NGN/DFA/200027 -A

Copy to:-

1. The Election Officer, Nagaon for information.
2. The DIPRO, Nagaon with a request for wide publicity through printing and electronic media.
- ✓ 3. The DIO, NIC, Nagaon for uploading at District Website immediately.
4. Notice Board.

(E-Signed)

District Commissioner &amp;

District Election Officer,

..... Nagaon