



GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER ::::::::::: NAGAON
(DECENTRALISED PLANNING BRANCH)
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Minutes of DDC Meeting for the month of November/2021

Venue : CONFERENCE HALL, D.C's OFFICE, NAGAON.

Date & Time : 20/11/2021 at 11:00 AM

(Members present in the meeting is in Annexure-I)

The meeting was presided over by Sri Nisarg Hivare, IAS, Deputy Commissioner, Nagaon and assisted by Sri Hemanta Bhuyan, ACS, District Development Commissioner, Nagaon.

Initiating the discussion, the District Development Commissioner, Nagaon welcomes the Deputy Commissioner Shri Nisarg Hivare, IAS and all heads of Department. The Deputy Commissioner, said that since it is his first DDC meeting, he desired to have a brief overview of all Departmental schemes.

Issues discussed and decisions taken are summarized as follows:

Name of Department	Issues discussed	Action to be Taken
District Template	Submission of Quarterly Report on District Template.	All HoDs having central schemes/ centrally sponsored schemes were instructed to submit 3 rd quarter report for the year 2021-22 on schematic information of District Template (both hard and soft copy).
E-Samiksha	The District Development Commissioner mentioned about the 99 action points and monitorable targets as per minutes of DC Conference held in Diphu. Sri M. Payeng, ACS, Addl. Deputy Commissioner and Nodal Officer, e-Samiksha said that action taken report on 99 points related to various departments are required to be uploaded in e-Samiksha Portal which is monitored by the Chief Minister's Office, but no report has been uploaded in the portal for the month of October/2021 due to non submission of reports from concerned departments though repeated intimation and 24 th November/2021 is the last date to upload in the portal.	The Deputy Commissioner instructed all concerned HoDs to submit report related to 99 Action Points to the Nodal Officer by 22/11/2021, so that same may be uploaded in the Portal.
PHE, Nagaon Division	Jal Jeevan Mission (JJM) The Executive Engineer, PHE reported that the FHTC target for 2021-22 is 31,349 and achievement upto 14/11/2021 is 27,078. The EE, PHE, requested the Deputy Commissioner to relax the process of release of 1 st installment against running bills under JJM to the contractors after completion of project under JJM. Swachh Bharat Mission -Gramin (SBM-G)	The Deputy Commissioner instructed that payment for running bills may be initiated only after receive of verification report from the concerned schools / AWCs. 10 % of the schemes will have to be verified by the Magistrate. The DDC said that full payment of JJM is to be made only after physical verification of the project when it is 100% complete. All the monitoring should be done on the field. Social Welfare and Education Department will certify the completion report of JJM schemes and the whole process will be coordinated by PHE. Action:- EE, PHE - Toilets under SBM (G) should be constructed on time as per approved estimate and quality should be maintained and monitoring should be done at field level.

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PHE, Kaliabor Division	<p><u>Jal Jeevan Mission (JJM)</u> The Executive Engineer, PHE reported that total house hold is 87962. FHTC to be covered during 2021-22 is 31,938. FHTC achievement upto 15/11/2021 is 18,598. FHTC planned for financial year 2022-23 is 20,261. JJM scheme implemented in school is 320 against the target of 323 while AWC is 635 against the target of 694. JJM in 3 schools and 59 AWCs are not feasible.</p>	
Agriculture	<p><u>PM-KISAN:</u> The District Agriculture Officer reported that Annexure-III is complete and Annexure-I will be completed by 25th November/2021.</p> <p><u>MSGUY:</u> 667 Nos. of tractors have been delivered against the target of 1004 Nos. (one tractor approved per Revenue village) and there are 912 Nos. of DLC farmers group. The DAO, reported that no new tractor has been delivered as per verbal communication with Head Office that tractor distribution may be discontinued and some new schemes may be taken up. 92 Revenue villages have not applied for tractor.</p> <p><u>APART:</u> Rice Varietal Cafeteria Programme is being implemented in 18 Bighas of land by 9 Nos. of farmers. Which are in P1 and flowering stage.</p> <p><u>NFSM:</u> 12 Qts. Of Mustard seeds have been distributed. In a reply, regarding the beneficiary selection process and the source of seeds, DAO replied that all are certified seeds supplied by Assam Seed Corporation and beneficiaries are selected joint by the PRIs and DICs.</p> <p><u>RKVY:</u> Total seed village of Kharif Paddy under Assam Seed Corporation is 60 Nos. and 30 Ha. in each village. Under HYV Summer Paddy Demo, achievement is 400 Ha. Against the target of 600 Ha. Under RKVY (Hort), seeds of Tomato, Cucumber, Chilli, Cabbage, Pumpkin are being distributed but target has not been achieved till now.</p> <p><u>PMKSY:</u> 200 Nos. of farmers application have been sanctioned for delivery of Sprinkler Irrigation and Drip Irrigation against the target of 500 Nos.</p> <p><u>KCC:</u> 8820 Nos. of KCC have been sanctioned and disbursed against the target of 21000 Nos. The DAO reported that since the farmers do not replay loans, therefore, banks are reluctant to sanction loans.</p> <p><u>Bodo Paddy Procurement</u></p>	<p>PM-KISAN verification to be completed by 25th November/2021.</p> <p>The Deputy Commissioner instructed DAO to seek clarification from Directorate Office.</p> <p>The DAO was instructed to identify the reasons for non participation / non receipt of application from 92 villages.</p> <p>Deputy Commissioner will visit some cafeteria.</p> <p>The DAO was instructed to hold DLC meeting by 23/11/2021 for finalization of beneficiary selection. DAO was also instructed to distribute all pending seeds.</p> <p>The DAO was instructed to discuss with LDM for inclusion / sanction of new KCC and to submit report by 22/11/2021.</p> <p>DC instructed the Deptt. of Food & Civil Supplies and DAO to sit together for procurement of Bodo Paddy under KMS 2021 as per Govt. specification and to submit plan by 23/11/2021.</p>

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		Sector wise awareness meeting for procurement to be organize procurement target should be fulfilled.
Agriculture Engineering	The EE, Agriculture Engineering said that 10% verification of shallow Tube Well and Solar Lights have been done. District wise target is not achieved.	The DDC instructed the EE, Agril. Engineering for inspection when the work is in progress and not after completion.
A.H. & Vety	A.H. & Vety Officer reported that there are total 14 blocks including 1 in Morigaon and Doctors are not available in all blocks. The District A.H. & Vety Officer informed that there are total 26 Nos. of Dispensary in the District.	<p>The Deputy Commissioner instructed that doctors should be punctual in their duty and to present from 8 AM to 2 PM in the Hospitals. The A.H. & Vety Officer reported that 97 Nos. of farmers are selected for fodder cultivation in 236 Bighas of land (Phase-I).</p> <p>The DVO was instructed to complete process of selection of NLM and other schemes by next week.</p> <p>The DVO was also instructed to submit monthly report on death of cattles in Goshalas and by whom death certificates are issued.</p>
Irrigation	<p>PMKSY: Irrigation Dhing, Rupahihat Division: Dhing-Rupahihat Division, has achieve 100% target in installation of Solar/ Electrical Powered Tube Well Schemes. Irrigation Nagaon, Barhampur Division: The EE, Irrigation, Nagaon-Barhampur Division reported that in Nagaon Sadar LAC, out of 47 Nos. of Solar Schemes, 46 Nos. are making functional. In Barhampur LAC out of 90 schemes 77 Nos. are making functional. The EE reported that some schemes are not functional due to low voltage and in some schemes were destroyed by miscreants. Irrigation Kaliabor Division: There are 6 ongoing schemes out of which 2 are complete. Irrigation Raha, Batadrava Division: Total 100 Nos. of Tube Wells are allotted out to which 47 are Solar and 53 are electrical. Progress achieved is 99%. 1 scheme cannot be completed due to low voltage problem.</p>	<p>The Deputy Commissioner instructed all EE to formulate and submit District Irrigation Plan (2020-2025).</p> <p>Action: All Irrigation Divisions.</p> <p>The EE to consult APDCL and to submit estimate and solve the problem of low voltage.</p> <p>The Deputy Commissioner instructed all EE to verify at least 10% of schemes by physical inspection and submit report within 7 days.</p> <p>Action: All Irrigation Divisions.</p>
Taxes	The Assistant Commissioner of Taxes reported that total tax collection upto October/2021 was 79.97 Crore.	The Asstt. Commissioner of Taxes was directed to achieve the target in time.
Excise	The Superintendent of Excise reported that their financial target is 98.74 Crores and they have achieved appox. 37.16% of the target.	<p>The Deputy Commissioner viewed that revenue collection is not satisfactory and instructed the Supdt. of Excise to discuss with concerned Addl. Deputy Commissioner and to prepare action Plan for achieving target. Progress to be monitored in the Portal.</p> <p>The Supdt. of Excise was also instructed to submit list of IMFL shops buying liquor from other District by 22/11/2021</p>
Social Forestry	<ol style="list-style-type: none"> 1) Plantation in Maha Mritunjoy Mandir Campus. 2) Plantation in Schools & AWCs. 	<p>The DFO to submit DPR of Mrityunjoy Mandir.</p> <p>The Deputy Commissioner asked the DFO to have discussion with DEEO, Inspector of Schools and DSWO for plantation of saplings in schools and AWCs.</p>

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Fishery	<p>The DFDO reported that Cycle with Ice Box and Motor Cycle with Ice Box is not being preferred by beneficiaries.</p> <p>Total 17 Schemes under NFDB funded project on Development of Ornamental Fish is going to be completed and inauguration will be done shortly. The DFDO reported that all the beneficiaries of this project are women.</p> <p><u>Village Community Tank Devt. Scheme under RIAS:</u></p> <p>Technical survey for construction of 142 Nos. new community ponds covering 95 villages and 140 Ha. area have been done.</p> <p>The DFDO reported that water of Jungalbalahu are polluted due to falling of trees.</p>	<p>The DFDO was instructed to convene a meeting for motivating the beneficiaries and distribute all the Cycles by December/2021 and to ensure that Cycles not to be used by other than beneficiaries.</p> <p>All the schemes to be completed within 31-12-2021.</p> <p>The Deputy Commissioner instructed DFDO for a joint visit comprising officials of PWD (Roads), PWD (B), WR, APDCL etc. to the proposed project site of Integrated Fish Landing Centre under PMMSY at Sulung, Kaliabor and verification should be completed within next 7 days.</p> <p>The Deputy Commissioner instructed to DFDO to give a formal letter to DFO and accordingly DFO will take necessary action.</p>
Health	<p>The Joint Director of Health Services reported that Health Department along with Social Welfare Department implement in various schemes. Anganwadi Centres are used for the vaccination drive of pregnant women and Children. But, the existing infrastructure of Anganwadi Centres is not satisfactory and it should be developed to improve service delivery.</p> <p>The Joint Director also mentioned about the new Govt. schemes of a primary Health Centers in each LAC which would include one quarter for the doctor and 4 quarters for para medical staff. He asked for the allotment of land to the authority concerned. He also requested all HoDs to urge all employees of their department for the 1st dose of COVID-19 vaccine and also for the 2nd dose which are due.</p> <p>The Joint Director also mentioned about the process of identification of differently abled persons and issue of disability Certificates.</p>	<p>The Joint Director to submit proposal for land to Deputy Commissioner, so that Addl. Deputy Commissioner (Rev.) can identify and allot land.</p> <p>The Deputy Commissioner directed the JDHS that the pendency in issuing UDID should be zero.</p> <p>Action: Joint Director of Health Services, Nagaon</p>
Social Welfare	<p>The CDPO, Khagarijan reported that 4.12 Crores have been received for the construction of Model Anganwadi Centres but construction Committees are not yet formed in Kaliabor and Nagaon LAC.</p> <p>He requested all HoDs to adopt a Child for nutritional food supply.</p> <p>Under Pradhan Mantri Matru Vandana Yojana screening is going on. Progress in this month is 374. Total 4233 cumulative upto this month.</p>	<p>The DSWO was directed that the remaining constituency level construction committees should be notified immediately for Model AWC.</p> <p>Action: District Social Welfare Officer.</p> <p>The ADC and I/C, Social Welfare will inspect Rehabilitation Centre, State Home, One Stop Centre etc. and submit report.</p> <p>Action: ADC, I/c Social Welfare.</p>
NHIDCL	<p>The Engineer reported that at present they have 4 Projects in Nagaon. There are disputes regarding the two points namely, Nagaon Bypass to Teliagaon and Teliagaon to Rangapara Scheme. The first scheme cannot be completed due to family dispute. It is stretched about 50 meters of land while the affected area is 200 meters.</p> <p>In the 2nd scheme, there is a Title dispute. Since the project completion date is by 22nd December, so that the Engineer, NHIDCL requested help from District Authority.</p>	<p>The Engineer, NHIDCL was instructed to meet Addl. Deputy Commissioner (Rev.) and sort out.</p> <p>The Addl. Deputy Commissioner (Rev.) resolve the matter at the earliest.</p>

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Forest	In a report, the DFO said that there is Man-Elephant conflict in Salonah and Kathiatoli specially during this paddy harvesting season.	The DFO (T) to ensure completion of CAMPA Project by December, 2021. Strict vigil should be kept on Elephant depredation.
Co-operative Societies	The District Registration of Cooperative Societies reported that they have no new scheme at present. DDS audit is 84% complete. DRCS requested for convergence of projects from fishery, agriculture etc. to the Cooperative Department.	The Deputy Commissioner instructed the DFDO, DAO to look into the matter if any scheme can be converged from livelihood opportunity. Action: DAO/DFDO.
APDCL	The CEO, APDCL reported that against the revenue target of 287 Crore, they have achieved 279 Crores (approx.97%). Deen Dayal Upaddhay Gramin Jyoti Yojana which seeks for electrification of the remaining rural households by 31 st December/2021. He added that 16434 houses are yet to be electrified. For this survey was done during the implementation of the SAUBHAGYA Scheme. The CEO, APDCL reported unearthing of electrical poles due to erosion of land by roadside fisheries.	The CEO, APDCL was instructed to submit list of vulnerable sites to DFDO with a copy to District Administration. Action: DFDO/CEO, APDCL
Handloom & Textile	The Assistant Director, H&T reported that under United Weavers Mudra Scheme, they have issued loans to 125 Nos. weavers against the target of 200 Nos. The loan amount is of Rs.50000/-, out of which Rs.10000/- is subsidy and the rest of Rs.40000/- is loan. Issue of Yarn Passbook to supply subsidized Yarn to weavers is going on. Total 1850 Nos. of weavers have received subsidized yarn till date.	Issue of Yarn Passbook to be completed soon. Action: Asstt. Director, H&T.
PWD (Building)	The Executive Engineer reported that they have at present three signature projects out of which the project "Rural Agriculture Centre" at Samaguri could not be started as the land is not yet handed over by the concerned department. Construction of Model High Schools for Tea Garden Areas, 1 at Purana Salonah T.E. and the other at Sagunbahi T.E. is complete but Inspector of schools have not taken over yet.	The EE, PWD (B) to contact ADC (Rev.) for land issues. The constructed Model Schools in Tea Garden areas to be taken over by the Inspector of Schools before next DDC meeting. Action: Inspector of Schools / PWD (Building)
Sub-Divisional Welfare	Distribution of various items viz. Bio Organic Soil Enricher, Fashion Design machine, GSI Sheets etc. for welfare of SC, OBC, ST and Tea Tribes are going on.	The SDWO was instructed to maintain records, minutes of meeting of distribution / documentation. Action: SDWO.
Town & Country Planning	The Deputy Director of Town & Country Planning reported that they have total 27 schemes, out of which 9 are complete.	The Deputy Commissioner directed PWD (Building) and PWD (Roads) to complete the schemes executed by them at the earliest.
Water Resources	The Executive Engineer reported that they have total 86 Nos. of schemes out of which 64 has been completed and 22 ongoing. Anti erosion work could not be started as water level has not receded till now in Kapili and Brahmaputra. The Project of Rejuvenation of Kolong River at Hatimura has been suspended for some time since there is some problem in the design of switch gate and new design is to be provided by the company.	

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	5 schemes under SOPD (G), 2 schemes under RIDF XXV and 3 schemes under SDRF is going on.	All works to be completed by 31 st March'22. Action: EE, Water Resource.
Transport	The District Transport Officer reported that Revenue realize in the month of October, 2021 was Rs.4,15,56,923/- against the yearly financial target of Rs.50 Crores which is 44% of the target during the year. He also added that revenue collection is not satisfactory as there is an order by Central Govt. for relaxing the fees for renewal of documentations and paying of motor vehicle taxes upto the month of October,2021 due to COVID-19 Pandemic situation.	The Deputy Commissioner instructed DTO to go through Road safety Minutes and take necessary steps for identification of accidents prone areas.

The meeting ended with vote of thanks from the chair.

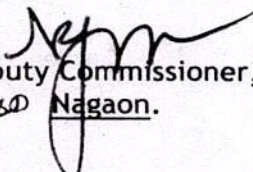
Sd/-
Deputy Commissioner,
Nagaon.

Date:03/12/2021

Memo No. NDC(D) 61/2021/38-43 (A)

Copy forwarded to:

1. The Addl. Chief Secretary to the Govt. of Assam, T&D Department, Dispur, Guwahati-6 for kind information.
2. The Principal Secretary to the Hon'ble Chief Minister, Assam, Guwahati-6 for kind information.
3. The Commissioner, Central Assam Division, Panbazar, Guwahati-01 for kind information.
4. The S.O. to C.S. to the Goyt. of Assam for kind appraisal of Chief Secretary.
5. The Director (DCP), Transformation & Development Department, Dispur for kind information.
6. The Joint Director, Evaluation & Monitoring Division, Transformation & Development Department, Dispur for kind information.
7. The DIO, NIC, Nagaon. He is requested to upload the DDC minutes in the District Website urgently.
8. All Members of DDC for information and necessary action.
9. Office copy.


Deputy Commissioner,
Nagaon.