



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER :: NAGAON
(ELECTION BRANCH)

03672-233185, 233193, 250006, 233222(F) 231111 (F)
email: deo-nagaon@nic.in

Notice Inviting Bids (NIB)

No. NE. 33/2023/28-29

Dated: 28/11/2023

- (a) The (Office of the District Commissioner, Election Branch, Nagaon) hereby invites sealed Bids from eligible Bidders following **single stage single bid system** of bidding for goods/item(s) as detailed below:

Sl. No.	Brief Description of Goods	Quantity	Bid Security (Rs.)
1	Draft Electoral Roll of 55 Dhing LAC (A4 size of 75 GSM)	15 Sets	10,000/-
2	Draft Electoral Roll of 56 Rupohihat LAC (A4 size of 75 GSM)	15 sets	10,000/-
3	Draft Electoral Roll of 58 Samaguri LAC (A4 size of 75 GSM)	15 sets	10,000/-
4	Draft Electoral Roll of 59 Barhampur LAC (A4 size of 75 GSM)	15 sets	10,000/-
5	Draft Electoral Roll of 60 Nagaon-Batadroba (A4 size of 75 GSM)	15 sets	10,000/-
6	Draft Electoral Roll of 61 Raha (SC) LAC (A4 size of 75 GSM)	15 sets	10,000/-

- (b) Open Competitive Bidding method shall be followed for selection of most preferred bidder for the tendered Items(s) as mentioned above. The tender terms, conditions and procedures are in conformity with "The Assam Public Procurement Act, 2017" and "The Assam Public Procurement Rules, 2020" as amended from time to time. These Act and Rules may be viewed and downloaded from the web-link [provide website link where these documents are available e.g., at <https://finance.assam.gov.in/portlets/assam-public-procurement-rules-2020>]
- (c) The bidders are required to affix in the bid letter a stamp duty of Rs 8.25 (if they are from Assam) or IPO of Rs 10.00 (if they are from outside of Assam).
- (d) The Bidding Documents may be freely downloaded by interested eligible Bidders from the website (s) [Nagaon District Website].
- (e) All Bids must be accompanied by Tender Processing Fee of Rs. 100/- (Rupees One Hundred) only and a Bid Security of amount as mentioned in the table above for the item(s) bided,

unless otherwise mentioned in the Bidding Documents. Exemptions to Bid Security are allowed to certain class of bidders if mentioned in Bidding Documents.

- (f) Bids must be delivered to the address below on or before **[3.00 P.M. on 6th Dec, 2023]**.
- (g) Electronic Bidding will not be permitted. Late Bids will be liable for rejection summarily.
- (h) The bidding price should not exceed approved scheduled of rates communicated vide letter No. ELE.229/2011/Pt. II/430, Dated. 28/11/2023.
- a) Printing of Electoral Rolls on both sides:: Rs. 2.80 per Copy
- b) Printing of Electoral Roll on single side : Rs. 1.90 Per Copy
- (i) The Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend, at the address below on **[3.30 PM on 6th Dec, 2023 in the Office Chamber of ADC (Election), Nagaon]**.
- (j) Bidders who seek to appeal against any decision, action or omission regarding this particular procurement may do so as per Section 38 of the Assam Public Procurement Act, 2017 and Rule 26 of the Assam Public Procurement Rules, 2020.


District Commissioner &
District Election Officer,
Nagaon


Memo No. NE.33/2023/28-29

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Dated. 28/11/2023

Copy to:

1. The Chief Electoral Officer, Assam, Dispur for favour of kind information.
2. The Addl. District Commissioner, Election branch, Nagaon for kind information.
3. The District Informatics Officer, NIC Nagaon with a request to upload the NIB in District website.
4. The District Information and Public Relation Officer, Nagaon for information and wide publicity etc.
5. Notice Board of District Commissioner's Office / Election Office, Nagaon.
6. Office File.


District Commissioner &
District Election Officer,
Nagaon